

**STILLWATER MEDICAL CENTER AUTHORITY**  
**BOARD OF TRUSTEES**  
**Regular Meeting, June 25, 2024**  
**Stillwater Medical Center, Honska Conference Center**  
**5:30 p.m.**

**Present:** Dan Duncan, Gary Clark, Lowell Barto, Denise Weaver and Cheryl Wilkinson

**Absent:** Dr. Todd Green and Mayor Will Joyce

**Others:** Denise Webber, Dr. Matthew Payne, Dr. Mark Paden, Dr. Steven Cummings, Alan Lovelace, Steven Taylor, Kayla Isaacs, Jovan Smith, Dawn Kregel, Tamie Young, Michal Shaw, Shyla Eggers, Necia Kimber, Joe Ogle, Pete Rawlings, Brian Grace, Butch Koemel (attorney), Will Trachte (intern w/attorney) and Cheryl Marshall (minutes)

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**CALL TO ORDER**

Chairman, Dan Duncan, called the meeting to order at 5:30 p.m.

**APPROVAL OF MINUTES**

Barto made a motion to approve the May 28, 2024, Board of Trustees minutes; May 15, 2024, Finance Committee minutes; May 14, 2024, Facilities Committee; and May 20, 2024, Medical Staff Integration Committee minutes as presented. Weaver seconded the motion and Barto, Duncan, Weaver, Clark and Wilkinson voted in favor of the motion.

**BOARD EDUCATION: COMMITMENT TO EXCELLENCE STANDARDS**

Kayla Isaacs shared that our Behavioral Standards were originally created in 2010 and were revised by a group of high performers over the last few months. The revised standards were then sent out to our entire team for recommendations for further revision. The new Behavioral Standards handbooks will be printed and distributed soon. Each employee will be asked to sign their acceptance of these standards, which is a requirement of employment.

**2024 ORGANIZATIONAL SCORECARD REPORT**

CEO Webber shared the star rating in each category and the efforts underway. We received a 4-star quality rating from CMS and are 4-star in Inpatient Satisfaction. We are 5-star in Outpatient Service and Growth.

**ACCEPTANCE OF REPORTS FROM OFFICERS**  
**APPROVAL OF QUALITY ASSURANCE PERFORMANCE IMPROVEMENT (QAPI) REPORT**

Necia Kimber shared the Clinical Performance Scorecard with the members. These metrics are a guide to areas of focus to provide quality care to our patients. In 2025, 19 new measures will be added. We are putting systems in place to capture the data correctly and educate our team.

**MAY 2024 FINANCIAL REPORT/JUNE FINANCE COMMITTEE REPORT**

Alan Lovelace provided a PowerPoint summary of operations for May 2024. Admissions, including rehab, were 400, above last year of 384. Average Daily Census, including rehab was 49, slightly below last year of 52.

Surgeries were 465 for the month, above budget of 428 and last year of 453. Surgeries at the Surgery Center West were 594 for the month, below a budget of 606 and last year of 610.

Emergency room visits were 2,779 above last year of 2,610. Outpatient visits, not including ER visits, were 14,323 above last year of 13,706. Clinic Visits were 27,229 for the month, above last year of 26,101. Births were 62 for the month, compared to a budget of 67 and last year at 51.

Financial assistance was \$1.7M for the month. Salaries and Wages were at \$13.1M, above last year of \$11.0M. FTE's were 1,556 above last year of 1,505. Benefits were \$2.1M below last year of \$2.7M.

Operating Income Consolidated is \$1.2M, above last year of \$959,000. Operating Income for the Hospitals is \$1.5M above last year of \$1.2M. Operating Income for Stillwater Medical is \$1.4M, below last year of \$1.5M. Operating Income for Stillwater Medical Perry is \$10,000 compared to a budget of \$16,000 and last year of (\$302,000). Operating Income for Stillwater Medical Blackwell is \$82,000, above last year of (\$58,000). Operating Income for the Clinics is (\$300,000) below last year of (\$243,000).

Operating Income for the Hospitals year to date is \$5.3M compared to last year of \$4.4M. Operating Income for the Clinics year to date is (\$2.7M) compared to last year of (\$3.3M). Operating Margin for the Hospitals is 5.06% compared to last year of 4.67%. Operating Margin for the Clinics is -5.9% compared to a budget of -6.5% and last year -7.7%.

YTD Operating Margin Consolidated is 1.67%, compared to last year of 0.79%. YTD Non-Operating Revenue is \$2.6M, below last year at \$4.0M. YTD Net Income Consolidated is \$5.2M, above last year of \$3.8M.

The BancFirst investment account increased to \$85.6M. The Arvest investment account increased to \$9.7M. The Commerce investment account increased to \$16.0M. Consolidated Investments for May is \$111.4M.

Days in Accounts Receivable is 42 days. Cash Collections-AR only for May was \$18.7M compared to \$22.8M in the 1st quarter. Net AR Balance Consolidated in May was \$60.4M. Cash on hand is \$117.6M compared to \$139M at year end 2023. Due to changing clearinghouses, we are experiencing a delay in collections causing AR to rise. We expect to see improvements within the next 60 days.

A YTD Operating Income Summary vs Budget and Investment Bank Performance was provided. Operating Income is \$1.226M in May.

Lovelace shared that the Finance Committee reviewed the financials and summary of clinic operations. Commerce presented SMC's investment portfolio update. The Committee recommended the Board approve the Aquablation Robotic System.

#### **MEDICAL STAFF INTEGRATION COMMITTEE REPORT**

Joe Ogle shared the Medical Staff Integration Committee report. The mentorship program team continues to work to build the program. Five physicians have visited over the last month.

Wilkinson made a motion to accept the standing reports. Clark seconded the motion, and Wilkinson, Duncan, Weaver, Clark and Barto voted in favor of the motion.

#### **APPROVAL OF AQUABLATION ROBOTIC SYSTEM**

Lovelace shared a pro forma and information regarding the purchase of the Aquablation Robotic System at a cost of \$425,000. This system would allow Stillwater urology physicians to perform aquablation therapy procedures for patients with benign prostatic hyperplasia (BPH). There are currently only 3 of these robotic systems in Oklahoma. The urologists are trained and would begin performing these procedures in the coming weeks.

Barto made a motion to approve the purchase of the Aquablation Robotic System for \$425,000 as presented. Weaver seconded the motion and Clark, Duncan, Weaver, Barto and Wilkinson voted in favor of the motion.

#### **APPROVAL OF ADMINISTRATIVE POLICIES**

Denise Webber shared one small change to the Capital and Operating Budget policy.

Clark made a motion to approve the Administrative Policies with the recommended changes. Barto seconded the motion, and Weaver, Duncan, Wilkinson, Barto and Clark voted in favor of the motion.

#### **CONSENT AGENDA**

Dan Duncan updated the Board members on all Consent Agenda items for the Stillwater Medical Center Health System, Stillwater Medical Center and Rural Emergency Hospitals in Blackwell and Perry. All actions listed on the

consent agenda were approved through our Medical Staff Committees. Duncan asked that the agenda item labeled Dr. Jennifer Clark be removed from the agenda as further information is needed before approving.

Conversation ensued concerning the OnCall policy and the safeguards in place for our patients, as well as EMTALA law requirements, patient satisfaction and physician satisfaction.

Clark moved the Board approve the Consent Agenda with the recommended change. Weaver seconded the motion and Wilkinson, Weaver, Barto, Clark and Duncan voted in favor of the motion.

### **CEO REPORT**

CEO, Denise Webber shared the following report with the members:

### **STILLWATER MEDICAL NAMED IN TOP 20 MOST SOCIALLY RESPONSIBLE HOSPITALS!**

We were excited to learn that we were named in the top 20 most socially responsible hospitals. Using publicly available data, Lown Institute assessed more than 2,700 acute care hospitals and 800 critical access hospitals nationwide across 54 metrics related to health equity, value of care and patient outcomes.

### **JASON COX RECEIVES GUARDIAN AWARD**

The Guardian Award was created to recognize leaders who demonstrate an extraordinary commitment of excellence as guardian of our culture at Stillwater Medical. Jason Cox is our first ever recipient of this award, for his relentless commitment to saving lives through coaching others.

### **PETE RAWLINGS SERVING AS INTERIM HUMAN RESOURCES DIRECTOR**

We are pleased to welcome Pete Rawlings as interim HR Director. He comes to us with over 24 years of experience. Kayla Isaacs' role is changing to Vice President of Service Excellence and Professional Development.

### **DAISY AWARD – DARLA WEBB**

Our 2nd Quarter of 2024 DAISY Award Winner is Darla Webb. She is an RN that works on the Post-Surgical Unit of Stillwater Medical. She is known for her kindness, attention to detail, being a great co-worker, and for her patient advocacy.

### **STILLWATER MEDICAL TO LAUNCH NEW WEBSITE**

The new Stillwater Medical website will soon be launched to the public. This website has been in the planning and creation stage for almost a year. It will host a wealth of information and can serve as a trusted source for our patients and visitors.

### **LEADERSHIP DEVELOPMENT INSTITUTE (LDI): DRIVING EXCELLENCE**

Our June LDI spanned two days and provided tools and tactics for rolling out our revised behavioral standards, re-recruitment of our teams, performance management, and transparent and kind communication.

### **WALK-IN WEDNESDAYS HIRING EVENT**

We were excited to hold our first ever Walk-in Wednesday hiring events for nurses. Applicants were able to walk in, apply online, speak with HR representatives and interview with our Nurse Managers – and in some cases, receive an offer that same day!

### **NEWSPRESS SPOTLIGHTS WOMEN'S HEALTH CENTER**

The Stillwater NewsPress spotlighted our Women's Health Center and Inpatient Rehab. They were both great articles.

### **MEDICAL STAFF UPDATE**

Dr. Misty Branam, internal medicine and Dr. Rhody Fawaz, gastroenterologist (locum) will begin seeing patients soon.

### **CONSTRUCTION UPDATE**

Webber shared a construction update with the members. She noted that Phase II of Surgery is scheduled for completion the 3rd quarter 2024. Women's Center/NICU Phase II is scheduled for completion the 4th quarter 2024.

### **INDUSTRY UPDATE**

Webber shared an industry update as well as patient compliments and area announcements.

Chairman Duncan let the members know that Denise Webber was named in Becker's 2024 160 Community Hospital CEOs to Know list! Her dedication and leadership are greatly appreciated.

### **EXECUTIVE SESSION**

Barto moved the Board convene to Executive Session according to Title 25, Oklahoma Statutes, §307 (B) of the Oklahoma Open Meeting Act for the purposes of discussing the items on the agenda. Wilkinson seconded the motion, and Clark, Duncan, Barto, Wilkinson and Weaver voted in favor of the motion.

Those present in Executive Session included: Board members, Barto, Duncan, Clark, Wilkinson, and Weaver; Medical Staff Liaison, Dr. Mark Paden, as well as Denise Webber, CEO, Joe Ogle, Physician Recruiter and Cheryl Marshall, Executive Assistant.

Clark moved the Board return to Open Session. Barto seconded the motion and Barto, Wilkinson, Clark, Duncan and Weaver voted in favor of the motion.

### **RETURN FROM THE EXECUTIVE SESSION**

Chairman, Duncan stated that nothing other than what was listed on the agenda had been discussed in Executive Session, and that no votes had been taken.

### **NEW BUSINESS**

None

### **OTHER BUSINESS**

Prior to the meeting, Board members reviewed the following Medical Staff meeting minutes:

#### *Stillwater Medical Center:*

<i>Peer Review Committee</i>	<i>May 21, 2024</i>
<i>OB/Peds Section</i>	<i>June 6, 2024</i>
<i>Credentials Committee</i>	<i>June 10, 2024</i>
<i>Medical Executive Committee</i>	<i>June 12, 2024</i>
<i>Medicine Section</i>	<i>June 13, 2024</i>
<i>ED Section</i>	<i>June 13, 2024</i>
<i>Surgery/Anesthesia</i>	<i>June 13, 2024</i>

#### *Stillwater Medical Perry:*

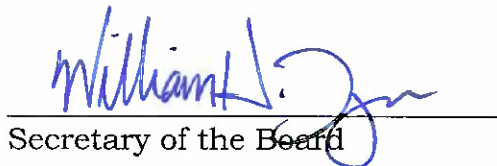
<i>Medical Executive Committee</i>	<i>April 16, 2024</i>
<i>AQPI/PSQM</i>	<i>April 25, 2024</i>

### **ADJOURN**

There being no further business, Weaver moved that the meeting be adjourned. Barto seconded the motion, and Duncan, Weaver, Barto, Clark and Wilkinson voted in favor of the motion. The meeting was adjourned at 6:56 p.m.



Chairman of the Board



Secretary of the Board