

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center 2nd Floor Conference Room
1323 W. Sixth Street
Stillwater, Oklahoma**

**September 18, 2019
12:00 p.m.**

Present: Brian Norton, Elaine Ackerson and Harland Wells

Absent: Jerry Moeller and Anne Matoy

Others: Kelly McCauley, Zach Harris, Matt Williams, Jeremy Wright (LifeNet, Inc.) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Brian Norton, Vice Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:04 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the August 21, 2019 regular meeting of the WPCATA Board were distributed and reviewed. Ackerson made a motion that the minutes be approved as presented. Wells seconded the motion, and Wells, Norton, and Ackerson voted in favor of the motion.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of August 1 was \$146,848.43. Deposits were received from the City of Stillwater, CEC, Noble County and Glencoe. Expenses included a check to LifeNet for \$112,430.33 and reimbursement for lunch of \$99.65; CBEW, \$3,250 and Health Care Visions \$6,125.00. Interest accrued for the month was \$179.76. The ending balance was \$127,976.17. The members reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO.

Wells moved that the Treasurer's Report be approved as presented. Ackerson seconded the motion, and Norton, Wells and Ackerson voted in favor of the motion.

CHAIRMAN'S REPORT

Marshall shared that Jerry Moeller requested that she share his report. Steve Athey would like to present to the Board in October. Moeller recommended having a two hour meeting instead of a separate meeting. The members agreed to meet at 11:00 am instead of noon, allowing for an additional hour on October 16th.

Marshall also shared that Moeller has submitted an application for a D&O quote and has not yet heard back from the insurance company.

REAPPOINTMENT OF HARLAND WELLS

A letter was received from the Payne County Commissioner's office reappointing Harland Wells to serve on the Board in his current position. Wells agreed to serve another term.

REPORT FROM LIFENET

Kelly McCauley reported that the urban emergency response time for August was at 97.3%, rural 911 emergency response time was at 94.9% and the non-emergency response time was at 92.4%. LifeNet completed four transfers for other EMS agencies. Six inter-facility trips were handled by other EMS agencies. 433 calls were received in August. McCauley shared that their fiscal year begins Oct. 1st. Volume has increase from around 3,000 in 2010 to around 6,000 runs this past year. Harris shared information on late response calls. McCauley updated the members on the details of the statistical information, community education, survey information, and answered questions of the Board members.

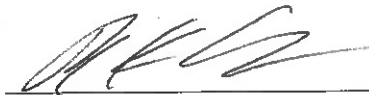
Jeremy Wright shared reports and graphs from First Pass. 132 charts were reviewed, as well as 29 chest pain/stemi charts. Wright updated the Board on compliance by clinical category, 12-lead compliance and shared survey data.

OTHER BUSINESS

McCauley shared that LifeNet is considering leasing a building in Perkins to house an ambulance crew. He will report further as more develops.

ADJOURN

There being no further business, Ackerson moved that the meeting be adjourned. Wells seconded the motion, and Ackerson, Norton and Wells voted in favor of the motion. The meeting was adjourned at 12:35 p.m.



Brian Norton, Vice Chairman



Cheryl Marshall, Secretary/Treasurer