

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD  
REGULAR MEETING  
Stillwater Medical Center Honska Conference Center  
1323 W. Sixth Street  
Stillwater, Oklahoma**

**March 27, 2019  
12:00 p.m. (Noon)**

**Present:** Jerry Moeller, Elaine Ackerson, Harland Wells and Brian Norton

**Absent:** Anne Matoy

**Others:** Kelly McCauley, Zach Harris, Matt Williams, Jeremy Wright and David Baumgardner (LifeNet, Inc.) and Cheryl Marshall (minutes)

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**CALL MEETING TO ORDER**

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:07 p.m.

**APPROVAL OF MINUTES**

The approval of the January 16, 2019 regular meeting minutes were tabled again this month as a quorum of January Board meeting members were not in attendance at this meeting.

Copies of the minutes of the February 20, 2019 regular meeting of the WPCATA Board were distributed and reviewed. Norton made a motion that the minutes be approved as presented. Wells seconded the motion, and Moeller, Wells and Norton voted in favor of the motion. Ackerson abstained as she was unable to attend the February meeting.

**APPROVAL OF TREASURER'S REPORT**

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of February 1 was \$147,857.01. Deposits were received from the City of Stillwater, CEC, Noble County and Glencoe. Expenses included a check to LifeNet for \$110,225.83. Interest accrued for the month was \$175.33. The Ending balance as of February 28, 2019 was \$152,118.88.

The members reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO.

Ackerson moved that the Treasurer's Report be approved as presented. Norton seconded the motion, and Wells, Norton, Ackerson and Moeller voted in favor of the motion.

## **CHAIRMAN'S REPORT AND DISCUSSION OF PLANNING SESSION WITH HEALTH CARE VISIONS**

Jerry Moeller shared that he spoke with Steve Athey about his availability to meet with the Board to discuss information requests and statistical data for the upcoming planning meeting with the Board. The members agreed that April 17<sup>th</sup> at 11:00 would work best and that this discussion would be a part of the regular meeting.

The members further discussed moving the remaining 2019 meetings from 5:00 pm to noon. Marshall agreed to visit with Elizabeth Chrz, Stillwater City Clerk, to see if the 2019 Schedule of Regular meetings could be amended and if a meeting room is available for those meetings.

### **REPORT FROM LIFENET**

McCauley shared that an AED request was received from the Stillwater Community Health Center. Many of their patients have chronic illnesses. The members agreed to place an AED at that site.

McCauley said that there is one remaining Stillwater Fire Department (SFD) ambulance and it is time to dispose of that ambulance. The members asked McCauley to start the bid process to dispose of that ambulance.

McCauley shared that the SFD is automatically dispatched to Priority 1 and Priority 2 calls. They requested to be dispatched to only Priority 1 calls. LifeNet was supportive of the decision and it went into effect March 1<sup>st</sup>.

McCauley said that CASA is holding a fundraiser and requested to auction an ambulance ride to school for an elementary student. LifeNet agreed to their request.

McCauley reported that the urban emergency response time for February was 95.9%, rural 911 emergency response time was 88.1% and the non-emergency response time was 91.7%. LifeNet completed six transfers for other EMS agencies. Three transfers were covered by other EMS agencies. 393 calls were received in February. Details on the late response calls were reported. McCauley updated the members on the details of the statistical information, community education, survey information, and answered questions of the Board members.

Jeremy Wright reported the ACS data. Protocol compliance for February was 100%. Wright updated the Board on compliance by clinical category, 12-lead compliance and survey data.

Ahead of this meeting, McCauley emailed the Board members information concerning LifeNet's request to lengthen the term of their contract. Included in the request was WPCATA's investment in LifeNet's infrastructure. They asked for the Board's consideration of a building that would be owned by WPCATA and leased by LifeNet. Baumgartner felt that a 10-year contract would be beneficial to allow LifeNet to commit resources and anticipate budgetary concerns over multiple

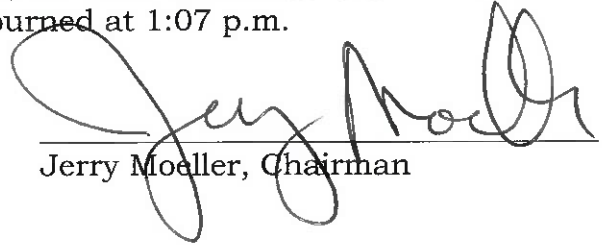
years. They believe an extension would provide a more stable opportunity for potential staff.

**OTHER BUSINESS**

None.

**ADJOURN**

There being no further business, Ackerson moved that the meeting be adjourned. Norton seconded the motion, and Norton, Moeller, Ackerson and Wells voted in favor of the motion. The meeting was adjourned at 1:07 p.m.

A handwritten signature in black ink, appearing to read "Jerry Moeller", written over a horizontal line.

Jerry Moeller, Chairman

A handwritten signature in blue ink, appearing to read "Cheryl Marshall", written over a horizontal line.  
Cheryl Marshall, Secretary/Treasurer