

WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center
West Conference Room
Stillwater, Oklahoma

June 17, 2020
12:00 p.m.

Present: Harland Wells, Shelly Andrews and Elaine Ackerson

Absent: Jerry Moeller and Christa Louthan

Others: Kelly McCauley, Zach Harris, Matt Williams, Jeremy Wright and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Harland Wells, Vice Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:03 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the May 20, 2020 regular meeting of the WPCATA Board were distributed and reviewed. Ackerson made a motion that the minutes be approved as presented. Andrews seconded the motion, and Andrews, Wells and Ackerson voted in favor of the motion.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of May 1 was \$65,649.33. Deposits were received from the City of Stillwater, CEC, Perkins, Noble County, Glencoe and 8 membership fees. The check to LifeNet for May was mailed late in the month; therefore, no expenses were recorded in May. The check from the City of Perkins included payment for March and April, which brought them up-to-date. Interest accrued for the month was \$54.14. The ending balance was \$216,233.30. The members reviewed the Balance Statement, Profit and Loss and Cash Flow statement for each month prepared by Alan Lovelace, CFO.

Ackerson moved that the Treasurer's Report be approved as presented. Andrews seconded the motion, and Ackerson, Wells and Andrews voted in favor of the motion.

CHAIRMAN'S REPORT

Jerry Moeller was unable to attend this meeting. The members agreed to table the discussion of the Compliance Review performed by Health Care Visions until next month.

DISCUSSION TO HONOR ORIGINAL WPCATA BOARD

The members discussed ways to honor the original members of the WPCATA Board (Jerry Moeller, Gary Clark, Bill Sasser, Rick Jarvis and Rex Horning). Suggestions included a come and go celebration possibly during EMS week (when appropriate, keeping in mind the pandemic), letter of appreciation and plaque, photo of Board members at EMS locations. McCauley agreed to visit with Tina Bell about creating a press release. Due to increased COVID-19 positive cases in the community, the members agreed to table this discussion to later in the year to determine a date of celebration.

REPORT FROM LIFENET

McCauley shared that LifeNet, Inc. switched their account from Capital One to Farmer's Bank. The Letter of Credit will be switched and notification will be mailed to WPCATA from Farmer's Bank. Zach Harris reported that the urban emergency response time for May was at 97.8%, rural 911 emergency response time was at 88.2% and the non-emergency response time was at 93.2%. LifeNet completed sixteen transfers for outside agencies and three transfers were performed by other EMS agencies. Information on late response calls was shared with the members. Harris updated the members on the details of the statistical information, community education and survey information. Wright shared the PCR Reviews QA data for May, which included 191 chart reviews, and answered questions of the Board members.

AED REPORT AND POSSIBLE APPROVAL OF PLACEMENT OF AEDS

No new AED requests at this time. Four units are currently available.

OTHER BUSINESS

None.

ADJOURN

There being no further business, Ackerson moved that the meeting be adjourned. Andrews seconded the motion, and Wells, Andrews and Ackerson voted in favor of the motion. The meeting was adjourned at 12:29 p.m.



Harland Wells, Vice Chairman



Cheryl Marshall, Secretary/Treasurer