

WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center 2nd Floor Conference Room
1323 W. Sixth Street
Stillwater, Oklahoma

June 19, 2019
12:00 p.m.

Present: Brian Norton, Anne Matoy and Harland Wells

Absent: Jerry Moeller and Elaine Ackerson

Others: Kelly McCauley, Zach Harris, Matt Williams, Jeremy Wright (LifeNet, Inc.) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Brian Norton, Vice Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:14 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the May 15, 2019 regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion that the minutes be approved as presented. Matoy seconded the motion, and Wells, Norton and Matoy voted in favor of the motion.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of May 1 was \$128,029.17. Deposits were received from the City of Stillwater, CEC (2), Noble County (2), Glencoe, along with 7 memberships (\$60 each). Expenses included a check to LifeNet for \$112,430.33, Stillwater Medical Center for Salary Expense of \$4,000 and Stillwater Medical Center, \$97.30 (reimbursement for May lunch). Interest accrued for the month was \$202.36. The Ending balance as of June 2, 2019 was \$133,748.35. Marshall also shared a report from Lovelace showing accrued interest on the CD through last quarter of \$2,125.32. The members reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO.

Wells moved that the Treasurer's Report be approved as presented. Matoy seconded the motion, and Norton, Matoy and Wells voted in favor of the motion.

CHAIRMAN'S REPORT

Marshall shared that unfortunately Moeller was unable to attend this meeting. She shared that as to contract, the CPI-U for the preceding 12 months was 2.0%; therefore, the subsidy to LifeNet increased \$2,204.50 per month. The contract period ran from May 2018 to April 2019, so the increase to LifeNet began with the May payment.

By contract, LifeNet is required to report the Average Patient Charge (APC) every six months. The APC for this period was -\$12.54, which was below the APC quoted. No changes will be made to patient charges.

Marshall shared that Moeller signed a marketing agreement with Bridlee Mountain Fire Apparatus to broker the 2006 ambulance. McCauley provided all the necessary information and pictures of the ambulance to the broker.

RECOGNITION OF SERVICE OF RICK AND JAN MCSWAIN

McCauley drafted a Resolution of Service for Jan and Rick McSwain, which was reviewed by the members. The McSwains were founders of the Morrison First Response Agency beginning in 1996. In honor of their dedication and service, the Board approved Moeller signing the Resolution to honor the McSwains for their extraordinary service and leadership.

APPROVAL OF HEALTH CARE VISIONS TIMELINE

The Board members reviewed the Health Care Visions timeline which was included in the packet.

Wells moved that the Health Care Vision timeline be approved as presented. Matoy seconded the motion, and Matoy, Wells, and Norton voted in favor of the motion.

FOLLOW UP DISCUSSION ON AUDIT RESULTS

Marshall shared a spreadsheet from Moeller comparing utility accounts including membership fee and total number of utility accounts (December 2011 and December 2018). Ambulance memberships and total customers have both increased slightly. Matoy requested to view the opt-out spreadsheet. Marshall agreed to show the spreadsheet at the next meeting. Concerning the auditor's recommendation of D&O insurance, Marshall included the WPCATA Bylaws "Section VIII, Indemnification" in the packet. The members agreed to table this agenda item to further review with Moeller and Ackerson at the next meeting.

REPORT FROM LIFENET

McCauley reported that the urban emergency response time for May was 97.7%, rural 911 emergency response time was 83.8% and the non-emergency response time was 96%. McCauley shared that many roads have been closed due the flooding in Stillwater. The percentage of delays was minimal. LifeNet completed two transfers for other EMS agencies. 455 calls were received in May. Matt Williams shared information on late response calls. McCauley updated the members on the details of the statistical information, community education, survey information, and answered questions of the Board members.

Jeremy Wright reported the ACS data. Protocol compliance for May was 91%. Wright updated the Board on compliance by clinical category, 12-lead compliance and survey data.

OTHER BUSINESS

None.

ADJOURN

There being no further business, Matoy moved that the meeting be adjourned. Wells seconded the motion, and Wells, Norton, Moeller and Matoy voted in favor of the motion. The meeting was adjourned at 12:46 p.m.



Brian Norton, Vice Chairman



Cheryl Marshall, Secretary/Treasurer