

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD  
REGULAR MEETING  
Stillwater Medical Center  
1<sup>st</sup> Floor Boardroom  
Stillwater, Oklahoma**

**April 20, 2022  
12:00 p.m.**

**Present:** Jerry Moeller, Harland Wells, Elaine Ackerson and Shane McLain

**Absent:** Christa Louthan

**Others:** Kelly McCauley, Zach Harris, Ryan Field, David Baumgardner and Dave Dutton (via phone) (LifeNet, Inc.) and Cheryl Marshall (minutes)

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**CALL MEETING TO ORDER**

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:02 p.m.

**APPROVAL OF MINUTES**

Copies of the minutes of the March 23, 2022, regular meeting of the WPCATA Board were distributed and reviewed. Ackerson made a motion that the minutes be approved as presented. Wells seconded the motion, and Ackerson, Moeller, Wells and McLain voted in favor of the motion.

**APPROVAL OF TREASURER'S REPORT**

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of March 1 was \$186,089.77. Deposits were received from the City of Stillwater, CEC, City of Perkins, Noble County, Town of Glencoe and six membership fees. Interest accrued was \$5.85. Expenses included one check to LifeNet (subsidy). The balance at March 31<sup>st</sup> was \$180,489.63. The members also reviewed the CD statement showing a balance of \$315,168.06. They further reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

Wells moved that the Treasurer's Report be approved as presented. Ackerson seconded the motion, and McLain, Ackerson, Wells and Moeller voted in favor of the motion.

**CHAIRMAN'S REPORT**

Jerry Moeller shared that he visited with Liz Michael, Stillwater Medical CNO, concerning BLS staffing on ambulances. She shared that some acute patients are transferred to a higher level of care and would need ALS staff to make those types of transfers. He also visited with Steve Athey. He shared that a study was done and found no deviations in patient care when using BLS staff appropriately.

### **REPORT FROM LIFENET**

Ryan Fields reported that the urban emergency response time for March was at 94.5%, rural 911 emergency response time was at 96.3% and the non-emergency response time was at 93.5%. LifeNet completed six transfers originating outside the service area. Call volume was 457. Fields updated the members on the late response calls and shared details with the members. He also updated the Board on statistical information, community education and survey information.

Kelly McCauley provided the Board with clinical data for March 2022.

Elaine Ackerson shared that she sees articles from various companies recognizing their staff in the newspaper and on social media. She suggested LifeNet use this avenue to recognize their staff as they are also doing great things.

### **DISCUSSION OF BLS STAFFING FOR SOME AMBULANCES**

Zach Harris presented a BLS utilization presentation. He shared turnover percentage, staffing data and the need for additional paramedics. Due to the shortage of paramedics, most ambulance services near Stillwater are using BLS staffing on some ambulances. He shared call types for appropriate use of BLS staff as well as a utilization plan.

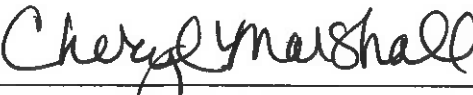
The Board shared their desire to discuss BLS staffing for non-emergent transfers with the City Council/Manager and fire/police departments and response agencies of Stillwater, Perkins and Glencoe, as well as Stillwater Medical and LifeNet medical directors. LifeNet agreed to make application with the State for appropriate licensing. The LifeNet contract would need to be amended to include the decided change. The Board shared their appreciation of the presentation and agreed to include this as an agenda item next month for possible approval.

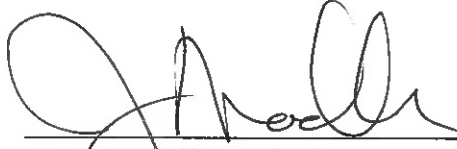
### **AED REPORT AND POSSIBLE APPROVAL OF PLACEMENT OF AEDS**

Nothing new to report.

### **ADJOURN**

There being no further business, Ackerson moved that the meeting be adjourned. McLane seconded the motion, and Moeller, McLain, Wells and Ackerson voted in favor of the motion. The meeting was adjourned at 1:10 p.m.

  
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Cheryl Marshall, Secretary/Treasurer

  
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Jerry Moeller, Chairman