

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center, 1st Floor Boardroom
October 18, 2023, 12:00 p.m.**

Present: Jerry Moeller, Elaine Ackerson, Cassie Wilson and Christa Louthan

Absent: Harland Wells

Others: Kelly McCauley, Zach Harris, Ryan Field and Nicole Hart, Dave Snavelly (via phone) LifeNet, Inc. and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:04 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the September 20, 2023, regular meeting of the WPCATA Board were distributed and reviewed. Ackerson made a motion to approve the minutes as presented. Moeller seconded the motion, and Moeller, Louthan and Ackerson voted in favor of the motion. Wilson had not yet arrived.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of September 1 was \$243,462.54. Checks or deposits were received from the City of Stillwater, CEC, City of Perkins, Town of Glencoe, and a membership fee. Interest accrued was \$421.51. Expenses included a check to LifeNet (subsidy) and Stillwater Medical (salary expense). The account balance at the end of the month was \$227,324.28. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

Louthan moved that the Treasurer's Report be approved as presented. Ackerson seconded the motion, and Louthan, Ackerson and Moeller voted in favor of the motion.

CHAIRMAN'S REPORT

Jerry Moeller shared that he completed the annual application for D&O insurance.

APPROVAL OF 2024 SCHEDULE OF REGULAR MEETING DATES

The members reviewed the suggested 2024 calendar of regular meeting dates. The members were in agreement to move the March meeting to Wednesday, March 13, 2024, due to Spring Break and the June meeting to June 20, 2024, due to the Juneteenth holiday.

Ackerson made a motion to approve the 2024 Schedule of Regular Meeting Dates as presented. Louthan seconded the motion, and Ackerson, Wilson, Moeller and Louthan voted in favor of the motion.

REPORT FROM LIFENET

Kelly McCauley reported that the urban emergency response time for September was 92.1%, rural 911 emergency response time was 88.5% and the non-emergency response time was 90.7%. LifeNet completed three transfers originating outside the service area. Call volume was 579. Zach Harris updated the members on the late response calls and shared details with the members. McCauley updated the Board on statistical and survey information. Nichol Hart shared the PCR and quality data, including 12 lead data with the members. LifeNet reviewed 86 records in September with 97.7% compliance.

AED DISCUSSION AND POSSIBLE APPROVAL OF AED PLACEMENT

Harris researched AED equipment and shared that the Zoll AED+ appears easiest for consumers. A greenlight shows ready/no issues, redlight is shown when issues are detected. He shared pricing for the units and service agreements. LifeNet is drafting a release of liability agreement for those who have received or are receiving an AED through the program. This agreement will be sent to the WPCATA Board for approval. Once approved, LifeNet agreed to inspect each of the placed units and work to obtain the agreements with each making maintenance the responsibility of those receiving the equipment.

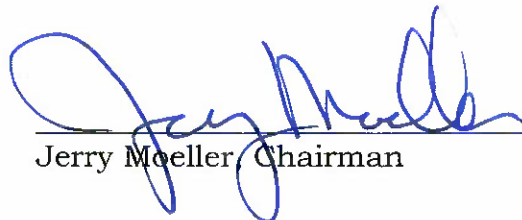
Louthan moved the Board temporarily suspend the AED grant program pending further information. Ackerson seconded the motion, and Ackerson, Moeller, Louthan and Wilson voted in favor of the motion.

OTHER BUSINESS

Harris shared that all paramedic positions have been filled. There are two EMT positions open.

ADJOURN

There being no further business, Ackerson moved that the meeting be adjourned. Wilson seconded the motion, and Ackerson, Louthan, Wilson and Moeller voted in favor of the motion. The meeting was adjourned at 12:51 p.m.



Jerry Moeller, Chairman



Cheryl Marshall, Secretary/Treasurer