

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center
1st Floor Boardroom
Stillwater, Oklahoma**

**September 21, 2022
12:00 p.m.**

Present: Harland Wells, Elaine Ackerson, Christa Louthan and Shane McLain

Absent: Jerry Moeller

Others: Kelly McCauley, Zach Harris, Ryan Field, David Baumgartner, David Snavelly, Alyssa Haley (LifeNet, Inc.), and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Christa Louthan, Vice Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:00 p.m. The members welcomed David Baumgardner (retiring LifeNet CEO), David Snavelly (LifeNet CEO) and Alyssa Haley (LifeNet CFO).

APPROVAL OF MINUTES

Copies of the minutes of the August 17, 2022, regular meeting of the WPCATA Board were distributed and reviewed. McLain made a motion to approve the minutes as presented. Wells seconded the motion, and Louthan, Ackerson, McLain and Wells voted in favor of the motion.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of August 1 was \$166,504.96. Deposits were received from the City of Stillwater, CEC, Town of Glencoe, Noble County (x2) and City of Perkins (x2). The CD was deposited into the Operations Account and then placed into the CDARS account. Interest accrued was \$9.36. Expenses included a check to LifeNet (subsidy). The balance at August 31st was \$164,044.36. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

Wells moved that the Treasurer's Report be approved as presented. McLain seconded the motion, and Ackerson, Louthan, Wells and McLain voted in favor of the motion.

CHAIRMAN'S REPORT

Nothing new to report.

UPDATE ON BLS STAFFING

Zach Harris shared that BLS staff training has started with plans to finish the first week of October. They are continuing to work on an agreement with Stillwater Fire

to allow their staff to ride in the ambulance when they are needed to accompany the patient to the hospital. LifeNet is fully staffed at this time.

REPORT FROM LIFENET

Zach Harris shared they provided ambulance coverage (volunteer personnel) in Guthrie for a funeral service of a Guthrie police officer/part-time firefighter. LifeNet responded to three calls during that time. Kelly McCauley reported that the urban emergency response time for August was 94.2%, rural 911 emergency response time was at 90.3% and the non-emergency response time was at 90.4%. LifeNet completed two transfers originating outside the service area. Call volume was 506. McCauley updated the members on the late response calls and shared details with the members. He also updated the Board on statistical information, community education and survey information. He shared the PCR/QA report for June, July and August.

OTHER BUSINESS

McCauley shared that although mechanically maintained, LifeNet has ambulances approaching 300,000 miles. Per contract, these will need to be replaced; however, there is a shortage of emergency vehicles, so it is taking longer than normal for replacements. Snavely shared that it may be next June before an ambulance is available for LifeNet to purchase. McCauley agreed to discuss solutions with Chairman, Jerry Moeller.

McCauley also shared that Skyline Elementary School has requested an AED and he will bring that forward for consideration at the next meeting.

David Snavely shared that David Baumgardner's retirement party will be held on September 30th in Texarkana. Members of the Board were invited to attend.

ADJOURN

There being no further business, Ackerson moved that the meeting be adjourned. Louthan seconded the motion, and Wells, Ackerson, Louthan and McLain voted in favor of the motion. The meeting was adjourned at 12:31 p.m.



Cheryl Marshall, Secretary/Treasurer



Christa Louthan, Vice Chairman