

WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center, 1st Floor Boardroom
November 16, 2022, 12:00 p.m.

Present: Jerry Moeller, Harland Wells and Christa Louthan

Absent: Elaine Ackerson

Others: Ryan Field (LifeNet, Inc.) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:01 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the October 19, 2022, regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion to approve the minutes as presented. Moeller seconded the motion, and Louthan, Wells, and Moeller voted in favor of the motion.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of October 1 was \$150,140.65. Deposits were received from the City of Stillwater, CEC, Town of Glencoe, City of Perkins and Noble County (x3). Interest accrued was \$42.62. Expenses included one check to LifeNet (subsidy). The balance as of October 31st was \$152,363.59. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

Wells moved that the Treasurer's Report be approved as presented. Louthan seconded the motion, and Louthan, Moeller and Wells voted in favor of the motion.

CHAIRMAN'S REPORT

Jerry Moeller shared that the D&O insurance policy was renewed. He contacted the Perkins Mayor, Carla Cummings, concerning the need to select a Perkins representative Board member for the coming three-year term. She let him know that they are planning to visit with two candidates this week.

APPROVAL OF SCHEDULE OF 2023 REGULAR MEETING DATES

The members reviewed the suggested 2023 calendar of regular meeting dates. They agreed to continue meeting the third Wednesday of each month at noon. The March 2023 meeting will move to the fourth Wednesday, March 22, due to the third Wednesday falling during Spring Break.

Wells made a motion to approve the 2023 Schedule of Regular Meeting Dates as presented. Louthan seconded the motion, and Moeller, Wells and Louthan voted in favor of the motion.

SELECTION AND POSSIBLE APPROVAL OF 2023 BOARD OFFICERS

The Board members discussed nominations for the 2023 Board Officers.

Wells moved that Jerry Moeller serve as Chairman, Christa Louthan as Vice Chair and Cheryl Marshall serve as Secretary/Treasurer for 2023. Louthan seconded the motion, and Wells, Louthan and Moeller voted in favor of the motion.

REPORT FROM LIFENET

Ryan Field reported that the urban emergency response time for October was 96.2%, rural 911 emergency response time was at 88.2% and the non-emergency response time was at 89.8%. LifeNet completed three transfers originating outside the service area and two interfacility trips were completed by other EMS agencies. Call volume was 525. Field updated the members on the late response calls and shared details with the members. He also updated the Board on statistical information, community education and survey information. Field also shared the PCR/QA report for October. A maintenance and fleet updated was shared. LifeNet has an onsite fleet mechanic that maintains all units.

AED REPORT AND POSSIBLE APPROVAL OF PLACEMENT OF AEDS

Field shared that 9 AEDs have been requested: 7 for Perkins-Tryon school system; 1 for Skyline Elementary and 1 for St. John's Catholic Church. Four units are remaining in stock. The members decided to consider the requests further and discuss again at next month's meeting.

Louthan made a motion to table this discussion at this time. Wells seconded the motion, and Moeller, Wells and Louthan voted in favor of the motion.

UPDATE ON BLS STAFFING

Field shared plans to have a paramedic ride along to assess the EMTs for a period of time before making the change to only EMTs on BLS calls. Zack Harris is working to write a policy outlining the details.

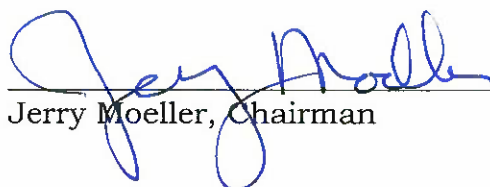
OTHER BUSINESS

Wells made a motion to cancel the December 2022 WPCATA meeting. Louthan seconded the motion, and Moeller, Wells and Louthan voted in favor of the motion.

ADJOURN

There being no further business, Louthan moved that the meeting be adjourned. Wells seconded the motion, and Wells, Ackerson, Moeller and voted in favor of the motion. The meeting was adjourned at 12:24 p.m.


Cheryl Marshall, Secretary/Treasurer


Jerry Moeller, Chairman