

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center
1st Floor Boardroom
Stillwater, Oklahoma**

**June 15, 2022
12:00 p.m.**

Present: Jerry Moeller, Elaine Ackerson, Christa Louthan and Harland Wells

Absent: Shane McLain

Others: Zach Harris, David Baumgardner (via phone) (LifeNet, Inc.) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:03 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the May 18, 2022, regular meeting of the WPCATA Board were distributed and reviewed. Ackerson made a motion that the minutes be approved as presented. Moeller seconded the motion, and Ackerson, Moeller, Wells and Louthan voted in favor of the motion.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of May 1 was \$181,049.97. Deposits were received from the City of Stillwater, CEC, City of Perkins, Town of Noble County (x2) and four membership fees. Interest accrued was \$8.72. Expenses included a check to LifeNet (subsidy) and Stillwater Medical (salary expense). The balance at May 31st was \$170,829.13. The new CDARS account has been opened and all funds are FDIC insured. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

Ackerson moved that the Treasurer's Report be approved as presented. Louthan seconded the motion, and Wells, Ackerson, Louthan and Moeller voted in favor of the motion.

CHAIRMAN'S REPORT

Jerry Moeller shared a letter from LifeNet showing the variance of the Average Patient Charge (APC) for Payne County. The second amendment to the Noble County agreement was reviewed by the members. Moeller agreed to visit with Noble County for clarification and sign when appropriate.

SEMI ANNUAL CONFLICT OF INTEREST STATEMENT

The Statement was signed by the members present.

UPDATE ON BLS STAFFING

Zach Harris updated the members on BLS staffing: the State has received their application to amend the license and it is currently being processed; the City of Perkins acknowledged and are in agreement with BLS staffing when necessary; LifeNet is continuing to meet with the Stillwater Fire Department; LifeNet is working through documentation requirements.

Harris was pleased to share that LifeNet staffing has improved. One full-time and one part-time paramedic position and seven part-time EMT positions have been filled. Two additional paramedics were hired and will complete orientation soon.

REPORT FROM LIFENET

Zach Harris reported that the urban emergency response time for May was at 94.1%, rural 911 emergency response time was at 92% and the non-emergency response time was at 85.7%. LifeNet completed four transfers originating outside the service area, with three inter-facility transfers completed by other EMS agencies. Call volume was 512. He updated the members on the late response calls and shared details with the members. He also updated the Board on statistical information, community education and survey information. May 2022 clinical data was provided to the Board members.

AED REPORT AND POSSIBLE APPROVAL OF PLACEMENT OF AEDS

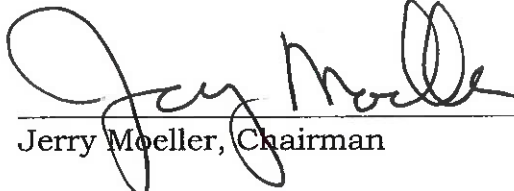
Nothing new to report.

ADJOURN

There being no further business, Ackerson moved that the meeting be adjourned. Louthan seconded the motion, and Wells, Louthan, Moeller and Ackerson voted in favor of the motion. The meeting was adjourned at 12:43 p.m.



Cheryl Marshall, Secretary/Treasurer



Jerry Moeller, Chairman