

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD**  
**REGULAR MEETING**  
**Stillwater Medical Center, 1<sup>st</sup> Floor Boardroom**  
**July 19, 2023, 12:00 p.m.**

**Present:** Jerry Moeller, Elaine Ackerson, Christa Louthan and Harland Wells

**Absent:** Cassie Wilson

**Others:** Kelly McCauley, Zach Hall and Nicole Hart, Dave Snavely (via phone)  
LifeNet, Inc. and Cheryl Marshall (minutes)

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**CALL MEETING TO ORDER**

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:02 p.m. The Board welcomed Nicole Hart, Clinical Manager, LifeNet.

**APPROVAL OF MINUTES**

Copies of the minutes of the May 17, 2023, regular meeting of the WPCATA Board were distributed and reviewed. Ackerson made a motion to approve the minutes as presented. Louthan seconded the motion, and Louthan, Moeller, Wells and Ackerson voted in favor of the motion.

**APPROVAL OF TREASURER'S REPORT**

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of May 1 was \$258,422.12. Deposits were received from the City of Stillwater, CEC, City of Perkins, Town of Glencoe, Noble County (x4) and 2 membership fees. Interest accrued was \$198.29. Expenses included one check to LifeNet (subsidy). The account balance at the end of the month was \$260,634.30.

The beginning balance of the Operating Account as of June 1 was \$260,634.30. Deposits were received from the City of Stillwater, CEC, City of Perkins, Noble County and Town of Glencoe. Interest accrued was \$284.31. Expenses included one check to LifeNet (subsidy), Stillwater Medical (salary expense) and CBEW (2022 audit). The account balance at the end of the month was \$262,199.78. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

Wells moved that the Treasurer's Report be approved as presented. Ackerson seconded the motion, and Wells, Moeller, Ackerson and Louthan voted in favor of the motion.

**CHAIRMAN'S REPORT**

Jerry Moeller noted that the financials have slightly increased over the last two months. He shared a newspaper article concerning Tulsa's EMS Advantage Program.

Harris shared that they are working to hire three paramedics and two EMTs. Due to the need for paramedics, they plan to staff a BLS truck for transfers.

**SEMI-ANNUAL CONFLICT OF INTEREST STATEMENT**

The Statement was signed by the members present.

**REPORT FROM LIFENET**

Kelly McCauley reported that the urban emergency response time for May was 92.8%, rural 911 emergency response time was 86.8% and the non-emergency response time was 91.4%. LifeNet completed five transfers originating outside the service area. Call volume was 540. PCR and quality data, including 12 lead data, was reviewed with the members. LifeNet reviewed 31 records in May.

The urban emergency response time for June was 93.4%, rural 911 emergency response time was 89.6% and the non-emergency response time was 83.0%. LifeNet completed six transfers originating outside the service area. Call volume was 543. PCR and quality data including 12 lead information was reviewed with the members. LifeNet reviewed 35 records in June.

McCauley shared that due to the storm, the City of Perkins had a power outage, causing the Perkins station to be without power for five days. During this time, the ambulance was stationed in Stillwater.

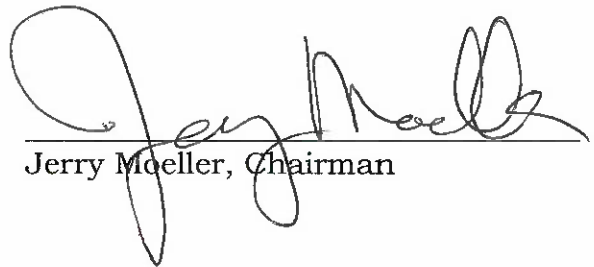
McCauley updated the members on the late response calls and shared details with the members. He also updated the Board on statistical information, community education and survey information.

**OTHER BUSINESS**

None.

**ADJOURN**

There being no further business, Louthan moved that the meeting be adjourned. Ackerson seconded the motion, and Ackerson, Wells, Moeller and Louthan voted in favor of the motion. The meeting was adjourned at 12:37 p.m.



Jerry Moeller, Chairman

  
Cheryl Marshall, Secretary/Treasurer