

**STILLWATER MEDICAL CENTER AUTHORITY
BOARD OF TRUSTEES
Regular Meeting, February 28, 2023
Stillwater Medical Center Honska Conference Center
5:30 p.m.**

Present: Lowell Barto, Gary Clark, Dan Duncan, Beth Buchanan, Mayor Will Joyce, Dr. Todd Green and Joe Haney

Absent:

Others: CEO, Denise Webber, Dr. Dan Brown, Dr. Malinda Webb, Dr. Steven Cummings, Alan Lovelace, Steven Taylor, Liz Michael, Michal Shaw, Tamie Young, Kayla Isaacs, Joe Akin, Shyla Eggers, Brian Grace, Butch Koemel (attorney) and Cheryl Marshall (minutes)

CALL TO ORDER

Chairman, Lowell Barto, called the meeting to order at 5:31 p.m.

APPROVAL OF MINUTES

Buchanan made a motion to approve the January 24, 2023, Board of Trustees minutes, January 18, 2023, Finance Committee minutes and January 10, 2023, Facilities Committee minutes as presented. Haney seconded the motion and Green, Clark, Buchanan, Joyce, Barto, Haney and Duncan voted in favor of the motion.

BOARD EDUCATION: LIFECARE HEALTH SERVICES

CEO, Denise Webber shared that Stillwater Medical is one of nine Oklahoma hospitals that make up LifeCare Health Services; most of which are rural, public trust hospitals. LifeCare's mission is to improve health outcomes, maximize efficiencies, reduce costs and improve access for our patients. The Board is made up of one member from each hospital that come together one time each month.

STRATEGIC PERFORMANCE SCORECARD

Webber shared current scores in each category with the members. The employee satisfaction survey will take place later in the year. We are working on strategies to improve our financials.

ACCEPTANCE OF REPORTS FROM OFFICERS

JANUARY 2023 FINANCIAL REPORT/FEBRUARY FINANCE COMMITTEE REPORT

Lovelace provided a PowerPoint handout of the summary of operations for January 2023. Admissions, including rehab, were 392 below budget of 415, and last year of 403. Average Daily Census, including rehab was 55,

compared to a budget of 55 and last year of 61. Surgeries were 387 for the month, above last year of 374. Surgeries at the Surgery Center West were 609 for the month, above last year of 434.

Emergency room visits were 2,374, below last year of 2,621. Outpatient visits, not including ER visits, were 13,239 below last year of 14,221. Births were 65 for the month, equal to a budget of 65 and below last year at 83.

Financial assistance was \$502,000 for the month. Salaries and Wages were at \$11.43M, below last year of \$11.46M. FTEs were 1,529 below last year of 1,588. Benefits were \$3.19 above last year of \$3.16M.

Operating Income Consolidated is (\$1.8M), last year of \$1.1M. Operating Income for the Hospitals is (\$474,000) below budget of \$276,000. Operating Income for Stillwater Medical is (\$39,000), below last year of \$1.7M. Operating Income for Stillwater Medical Perry is (\$310,000) below last year of \$15,000. Operating Income for Stillwater Medical Blackwell is (\$124,000), below last year of \$21,000. Operating Income for the Clinics is (\$1.3M) compared to a budget of (\$907,000) and last year of (\$643,000).

Operating Income for the Clinics year to date is (\$1.3M) compared last year of (\$643,000). Operating Margin for the Hospitals is -2.51% compared to last year of 8.4%. Operating Margin for the Clinics is -15.9% compared to a budget of -10.4% and last year -7.3%.

YTD Operating Margin Consolidated is -6.7% and last year of 3.9%. YTD Non-Operating Revenue is \$6.2M, above budget of \$16,000 and last year at (\$2.7M). YTD Net Income Consolidated is \$4.3M, above budget of (\$614,000) and last year of (\$1.5M). The BancFirst investment account increased to \$90.3M and year to date is 5.66%. The Arvest investment account increased to \$8.9M and year to date is 5.6%. The Commerce investment account increased to \$14.1M and year to date is 4.5%. Consolidated Investments for December is \$113.4M.

Days in Accounts Receivable is 36 days. Days Cash on Hand is 165 days. Cash on hand is \$141.4M compared to \$140M at year end 2022. A YTD Operating Income Summary vs Budget was provided showing YTD operating income at a loss of (\$1,824,178).

Lovelace shared that the Finance Committee reviewed the financials and summary of clinic operations. BancFirst presented SMC's investment portfolio update. The status of the ongoing BCBS contract negotiations was shared with the members.

JANUARY FACILITIES COMMITTEE REPORT

Steven Taylor updated the members on the February Facilities Committee meeting. He noted that the OSDH inspection of phase 1 of the Surgery project is scheduled for March 23rd. After which, the transition into the new

area will start. The MRI Linac project is moving forward, and staff has started training on the new equipment. Our kitchen vent-hood is needing to be replaced and will be done through a State of Oklahoma contract.

Haney made a motion to accept the January 2023 Financial Report, February Finance Committee Report and February Facilities Committee report as presented. Clark seconded the motion, and Buchanan, Duncan, Haney, Joyce, Green, Clark and Barto voted in favor of the motion.

APPROVAL OF ADMINISTRATIVE POLICIES

This item was tabled for further review in additional committees.

CONSENT AGENDA

Dr. Daniel Brown updated the Board members on the Consent Agenda items for Stillwater Medical Health System and Stillwater Medical Center. All actions listed on the consent agenda were approved through our Medical Staff Committees.

Haney moved the Board approve Consent Agenda policies and procedures for Stillwater Medical Health System and Stillwater Medical Center. Buchanan seconded the motion and Haney, Joyce, Buchanan, Barto, Green, Clark and Duncan voted in favor of the motion.

Dr. Brown shared information on the credentialing items listed on the agenda.

Clark moved the Board approve credentialing items for Stillwater Medical Health System and Stillwater Medical Center. Haney seconded the motion and Duncan, Clark, Green, Barto, Buchanan, Joyce and Haney voted in favor of the motion.

Steven Taylor updated the Board members on the Consent Agenda items for Stillwater Medical Perry. All actions listed on the consent agenda were approved through our Medical Staff Committees.

Duncan moved the Board approve Consent Agenda items for Stillwater Medical Perry as presented. Haney seconded the motion and Barto, Clark, Green, Duncan, Haney, Buchanan and Joyce voted in favor of the motion.

Steven Taylor updated the Board members on the Consent Agenda items for Stillwater Medical Blackwell.

Haney moved the Board approve Consent Agenda items for Medical Blackwell as presented. Duncan seconded the motion and Joyce, Buchanan, Haney, Duncan, Green, Clark and Barto voted in favor of the motion.

CEO REPORT

CEO, Denise Webber shared that Dr. Daniel Brown is relocating to Omaha, Nebraska to be closer to a medical specialty group caring for his wife. He is an incredible member of our team will be greatly missed. His last day will be June 2nd.

Webber also shared the following report with the members:

STILLWATER MEDICAL RECEIVES CHARTIS 2023 TOP 100 HOPITALS AWARD

SMC was awarded Chartis Top 100 Hospital. Each year, the rural hospitals are analyzed by Chartis Rural Hospital Performance INDEX. We are one of only two hospitals in the State to receive this award.

2023 WOMEN'S CHOICE AWARDS

We are excited to receive 8 Women's choice awards: 100 Best Hospitals for Patient Experience; Best Hospitals for Outpatient Experience; Best Hospitals for Patient Safety, Best Hospitals for Obstetrics, Best Hospitals for Emergency Care; Best Hospitals for Orthopedics; Best Hospitals for Stroke Care; Best Hospitals for Minimally Invasive Surgery.

MICHAL SHAW PROMOTED TO VP OF FOUNDATION & COMMUNITY OUTREACH/JOE AKIN JOINING FOUNDATION TEAM

Michal has been promoted to Vice President of our Foundation and Community Outreach. This change includes combining our Foundation efforts with our community outreach efforts to include additional oversight of Public Relations, Brand Management, Marketing, Advertising, Communications and Volunteer Engagement. With a new focus on community outreach, we are also excited to share that Joe Akin has decided to join the Foundation team serving in Community Outreach and Donor Outreach.

FEBRUARY EMPLOYEE OF THE MONTH, MANDI BRITTON

Mandi Britton was nominated by her peers as our February Employee of the Month. Her coworkers said, "She is an excellent nurse who is always going above and beyond for her patients." We appreciate Mandi for all she does and the manner in which she does it.

DNV SURVEY

Last week, we welcomed a DNV Survey team to take a deep dive into our operational processes to ensure compliance with the Medicare Conditions of Participation and ISO Standards, which helps to ensure safety and quality standards for our patients and team. Our survey team was complimentary of their review even sharing that they would feel safe if a family member or themselves were to receive care here at SMC which is the highest compliment a surveyor can give. All findings from last year were closed.

WOMEN OF WELLNESS EVENT TO BE HELD MARCH 1ST

The Women of Wellness annual spring event is scheduled for tomorrow. We will hear stories from Becky Endicott, Alane Zannotti and Ann Caine.

12th STREET LAND UPDATE

Stillwater Medical recently agreed to lease several acres of land behind our 12th St building to a small group of donors and developers in the community. While Stillwater Medical will retain ownership of the land, community members approached us to discuss an opportunity to promote health and wellness while the land is vacant. Their plan is to develop soccer fields as these are extremely limited in Stillwater. All expenses for converting the land to soccer fields will be fully covered by generous community donors with the understanding the land could need to be developed for other SMC purposes as needs arise in the future.

MEDICAL STAFF RECRUITMENT UPDATE

A Medical Staff update was shared with the members.

ORTHO OKLAHOMA CLINIC RENOVATION COMPLETE!

The OrthoOklahoma Clinic renovation is complete. The x-ray equipment has been relocated and installed.

INDUSTRY UPDATE

Webber shared an industry update with the members.

LEGISLATIVE UPDATE

Webber shared information on four health care Bills going through our State legislative process. She also shared that the end of the Public Health Emergency is set for May 11th.

PATIENT

Patient compliments, upcoming events and area announcements were shared.

EXECUTIVE SESSION

Duncan moved the Board convene to Executive Session according to Title 25, Oklahoma Statutes, §307 (B) of the Oklahoma Open Meeting Act for the purposes of discussing the items on the agenda. Buchanan seconded the motion, and Duncan, Haney, Barto, Green, Joyce, Clark and Buchanan voted in favor of the motion.

Those present in Executive Session included: Board members, Barto, Buchanan, Clark, Duncan, Joyce, Green, Haney and Webb (Medical Staff Liaison) as well as Denise Webber, President/CEO, Alan Lovelace/CFO, Roni White, Stutman White, LLC and Maggie Martin (Crowe & Dunlevy) and Cheryl Marshall, Executive Assistant.

Clark moved the Board return to Open Session. Haney seconded the motion and Joyce, Clark, Buchanan, Green, Barto, Duncan and Haney voted in favor of the motion.

RETURN FROM THE EXECUTIVE SESSION

Chairman, Barto stated that nothing other than what was listed on the agenda had been discussed in Executive Session, and that no votes had been taken.

NEW BUSINESS

None

OTHER BUSINESS

Prior to the meeting, Board members reviewed the following Medical Staff meeting minutes:

Stillwater Medical Center:

<i>Medical Executive Committee</i>	<i>1-17-2023</i>
<i>Medical Executive Committee</i>	<i>2-8-2023</i>
<i>Utilization Review Committee</i>	<i>1-25-2023</i>
<i>Infection Control Committee</i>	<i>1-18-2023</i>
<i>Radiology Section</i>	<i>2-1-2023</i>

Stillwater Medical Perry:

<i>Medical Executive Committee</i>	<i>2-21-2023</i>
<i>Utilization Review Committee</i>	<i>1-26-2023</i>

Stillwater Medical Blackwell:

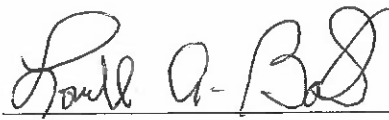
<i>Medical Executive Committee</i>	<i>1-18-2023</i>
<i>Patient Safety Quality Meeting</i>	<i>2-8-2023</i>
<i>Infection Control Committee</i>	<i>2-7-2023</i>

NEW BUSINESS

None.

ADJOURN

There being no further business, Joyce moved that the meeting be adjourned. Haney seconded the motion, and Green, Joyce, Duncan, Clark, Barto, Buchanan and Haney voted in favor of the motion. The meeting was adjourned at 7:56 p.m.



Chairman of the Board



Secretary of the Board