

STILLWATER MEDICAL CENTER AUTHORITY
BOARD OF TRUSTEES
Regular Meeting, April 27, 2021
Stillwater Medical Center Honska Conference Center
5:30 p.m.

Present: Calvin Anthony, Lowell Barto, Joe Haney, Beth Buchanan, Dan Duncan, Gary Clark and Mayor Will Joyce

Absent:

Others: CEO, Denise Webber, Cara Pence, MD, Malinda Webb, MD, Steven Cummings, MD, Alan Lovelace, Steven Taylor, Nat Cooper, Leva Swim, Joe Akin, Scott Petty, Butch Koemel (attorney) and Cheryl Marshall (minutes)

CALL TO ORDER

Chairman, Calvin Anthony, called the meeting to order at 5:32 p.m.

APPROVAL OF MINUTES

Clark moved the Board approve the minutes of the March 23, 2021 Board of Trustees regular meeting, the April 6, 2021 Board of Trustees special meeting, the March 17, 2021 Finance Committee and the April 19, 2021 Board Oversight Committee as presented. Haney seconded the motion and Haney, Clark, Duncan, Buchanan, Barto, Anthony and Joyce voted in favor of the motion.

COMMITTEE APPOINTMENTS

Chairman Anthony shared that James Bose let us know that he is unable to continue to serve on the Facilities Committee. Troy Simons has agreed and has been appointed to serve on the Committee.

REPORTS FROM OFFICERS

MARCH 2021 FINANCIAL REPORT/APRIL FINANCE COMMITTEE REPORT

Lovelace gave a PowerPoint presentation of the summary of operations for March 2021. Admissions, including rehab, were 394 above last year of 322. Average Daily Census, including rehab, was 56, above last year of 41.

Inpatient COVID-19 cases were 26 in March with the average length of stay being 9.92 days. The average amount of inpatients on a daily basis is 8.

Surgeries were 480 for the month, above last year of 300. Surgeries at the Surgery Center were 559 for the month, above last year of 383.

Emergency room visits were 2,515 above last year of 2,348. Outpatient visits, not including ER visits, were 15,187 above last year of 9,403. Births were 68 for the month, above last year at 60.

Financial assistance was \$2.13M for the month. Salaries and Wages were at \$10.61M, above last year of \$9M. FTE's were 937 for the Hospital below budget of 1,005 and above last year of 844. FTE's were 663 for the Clinics above budget of 657 and last year of 607. Benefits were \$2.83M above budget of \$2.41M and last year of \$2.2M.

Operating Income for the Hospitals is \$3.6M, above last year of (\$1.3M). Operating Income for the Clinics was (\$655,000) compared to last year of (\$523,000). Operating Income Consolidated is \$2.9M, above budget of \$1.1M and last year of (\$1.8M).

Operating Income for SM-Perry is \$329,000 with ytd at \$339,000. Operating Income for SM-Blackwell is (\$208,000) with ytd of (\$407,000).

YTD Operating Income Consolidated is \$3.8M above budget of \$3.4M and last year of \$917,000. YTD Operating Margin Consolidated is 4.7%, above budget of 4.4% and last year of 1.3%. YTD Non-Operating Revenue is \$2.8M, above budget of \$131,000 and last year at (\$7.9M). YTD Net Income is \$6.6M, above budget of \$3.6M and last year of (\$7M).

The BancFirst investment account increased to \$67.5M. Month to date Simple Return for BancFirst is 1.37%. The Arvest investment account increased to \$9.2M. Month to date Simple Return for Arvest is 1.6%. The Commerce investment account increased to \$14.8M. Month to date Simple Return for Arvest is .05%.

Days in Accounts Receivable is 41 days. Days Cash on Hand is 182 days. Cash on hand is \$138.2M compared to \$140.7M at year end 2020.

Lovelace shared that the Finance Committee reviewed the financials and summary of clinic operations. The Committee recommended approval of the Cushing Clinic Project and financing for the building and the land. Arvest presented the portfolio update for the quarter.

MARCH 2021 MEDICAL STAFF INTEGRATION COMMITTEE REPORT

Nat Cooper updated the members on the Medical Staff Integration meeting. He noted that our first spine surgery was performed and went very well. We are planning to create a Medical Staff Recruitment Master Plan later this year.

APRIL 2021 FACILITIES COMMITTEE REPORT

Steven Taylor updated the members on the many construction projects underway and items discussed at the April Facilities Committee meeting.

He shared that the Committee recommended approval of the Cushing Clinic project.

Barto moved the Board accept the March Financial Report, April Finance Committee minutes, March Medical Staff Integration Committee and April Facilities Committee Report. Buchanan seconded the motion, and Joyce, Anthony, Clark, Buchanan, Barto, Haney and Duncan voted in favor of the motion.

APPROVAL OF CUSHING CLINIC PROJECT

Taylor shared that four bids were received for the Cushing Clinic Project: Alexander Construction, \$2,592,500, Lambert Construction \$2,599,000, Hoey Construction \$2,599,000 and Lopp Construction \$2,944,626. FF&E costs are estimated at \$568,875. Alexander Construction was considered lowest and best by the Facilities and Finance Committees.

Clark moved the Board approve the Alexander Construction bid for the Cushing Clinic project at \$2,592,500 as presented. Duncan seconded the motion, and Buchanan, Haney, Clark, Anthony, Barto, Duncan and Joyce voted in favor of the motion.

DISCUSSION AND POSSIBLE APPROVAL OF FINANCING FOR THE CUSHING CLINIC BUILDING AND LAND PURCHASE

Lovelace shared information regarding quotes received from Bank of Oklahoma for a loan in the amount of \$4M with two options: 3-year term fixed rate at 1.41% or a 5-year term with fixed rate of 1.65%. An investment strategy was discussed and considered by the Board members.

Haney moved the Board approve the financing for the Cushing Clinic building and land purchase from Bank of Oklahoma in the amount of \$4M at a 1.64% fixed rate for a 5-year term. Clark seconded the motion, and Anthony, Buchanan, Haney, Barto, Joyce, Duncan and Clark voted in favor of the motion.

APPROVAL OF ADMINISTRATIVE POLICIES

Webber shared that the Internal Audit Program and Nonconformity, Corrective Action and Preventive Action policies were included in the packet for review. No changes were requested.

Clark moved the Board approve the Administrative Policies as presented. Buchanan seconded the motion, and Joyce, Haney, Clark, Barto, Buchanan and Anthony voted in favor of the motion.

CONSENT AGENDA

Dr. Pence updated the Board members on the Consent Agenda items for Stillwater Medical Health System and Stillwater Medical Center. All actions listed on the consent agenda were approved through our Medical Staff

Committees. She noted the new Framework for Decision-Making and Scarce Resource Allocation During a Pandemic policy.

Barto moved the Board approve the Consent Agenda items as presented. Duncan seconded the motion and Clark, Barto, Joyce, Anthony, Haney, Buchanan and Duncan voted in favor of the motion.

Steven Taylor updated the Board members on the Consent Agenda items of Stillwater Medical-Perry and Stillwater Medical-Blackwell. All actions listed on the consent agenda were approved through our Medical Staff Committees.

Buchanan moved the Board approve the Consent Agenda of SM – Perry and SM-Blackwell as presented. Barto seconded the motion and Joyce, Haney, Buchanan, Duncan, Anthony, Clark and Barto voted in favor of the motion.

CEO REPORT

2020 CERTIFICATE OF ACHIEVEMENT

SMC REHAB UNIT and Medical Director, Steven Cummings, MD

The SMC Rehab Unit and Dr. Cummings received “Top 93rd Percentile for Program Evaluation Model (PEM) score” certificate of achievement. Webber shared congratulations to our team.

CERTIFIED HEALTHY BUSINESS - EXCELLENCE AWARD

We were pleased to be once again recognized as a Certified Healthy Business. There are three levels of certification: Basic, Merit and Excellence. Stillwater Medical earned the Excellence certification.

WISHING OUR BEST TO LEVA SWIM, PH.D

Leva Swim has dedicated many years to healthcare and strategic performance over her career. We are thankful for all she had done to further Stillwater Medical. We will miss her and wish her all the best!

SPOTLIGHT ON VOLUNTEER SERVICES

National Volunteer Week was April 18th – 24th. Our volunteers make such an incredible impact each and every day for our patients. We took the opportunity to recognize their tremendous impact and say thank you for the great value they add to our team.

EXCELLENT LAB COLA SURVEY

COLA is the lab accreditation organization that inspects Stillwater Medical laboratories. The survey was conducted on March 26th. We received an amazing 100%! Congratulations to our Laboratory Team for such impressive survey results!

OSU WOMEN'S SYMPOSIUM

OSU held their annual Women for OSU Symposium on April 22. A group of Stillwater Medical leaders attended the event and Webber spoke on a panel

of female leaders along with Leigh Anne Tuohy (the inspiration for Sandra Bullock's character from the movie *The Blind Side*).

ADMINISTRATION TEAM

Some of our Senior Team members were relocated to various places in our main building and South Campus to create more space for patients. Most of our team has moved back on 2nd floor or to nearby areas.

EMPLOYEE APPRECIATION POST

It's always special for our team to get national recognition. Last month, during our employee appreciation event, one of the gifts we gave to our team was a Grab the Gold bar. Webber shared a shout out to our team from their website.

AIDET ALL STARS LEADERSHIP DEVELOPMENT INSTITUTE (LDI)

The leadership team at SMC attended a virtual AIDET All-Stars LDI on Wednesday, April 7th. The LDI included a two part presentation on AIDET and multiple breakout activities for application and collaboration with peers.

COVID UPDATE

Over the last couple of weeks, we have not had any acutely ill COVID-19 patients. Our clinics continue to test, with very few positives.

LEGISLATIVE UPDATE

Managed Medicaid

Webber met with fellow colleagues and legislators to share major concerns with outsourcing the management of our Medicaid program to private insurance companies. The House passed SB 131, to leave the management of Medicaid to the State, by a very large majority last week and it is now waiting to be voted on by the Senate.

Patient compliments and area announcements were shared with the members.

OTHER BUSINESS

Prior to the meeting, Board members reviewed the following Medical Staff meeting minutes:

<i>SMC:</i>	<i>Medical Exec. Committee</i>	<i>3/10/2021</i>
	<i>Peer Review Committee</i>	<i>4/6/2021</i>
	<i>Surgery/Anesthesia Section</i>	<i>3/11/2021</i>
	<i>ED Section</i>	<i>3/11/2021</i>
	<i>E-Medical Records</i>	<i>3/26/2021</i>
	<i>OB Section</i>	<i>4/1/2021</i>
	<i>Medicine Section</i>	<i>4/8/2021</i>
<i>Perry:</i>	<i>Medical Staff Committee</i>	<i>4/20/2021</i>

Blackwell

Medical Executive Committee
Medical Executive Committee


3/10/2021

4/21/2021

ADJOURN

There being no further business, Duncan moved that the meeting be adjourned. Barto seconded the motion, and Haney, Buchanan, Joyce, Anthony, Duncan, Barto and Clark voted in favor of the motion. The meeting was adjourned at 6:34 p.m.


Secretary of the Board


Chairman of the Board