

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center Honska Conference Center
1323 W. Sixth Street
Stillwater, Oklahoma**

**January 26, 2011
5:00 p.m.**

Present: Rex Horning, Rick Jarvis, Gary Clark, Bill Sasser and Jerry Moeller

Others: Dave Baumgardner and Kelly McCauley (LifeNet), Dr. Charles Olson, Bill Fleschute, Bob & Michelle Charles, Pete Seikel, Ricky O'Bannon (NewsPress) and Susan Taylor

CALL MEETING TO ORDER

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 5:02 p.m.

APPROVAL OF MINUTES OF DECEMBER 15, 2010 REGULAR MEETING

Copies of the minutes of the December 15, 2010 regular meeting of the WPCATA Board were distributed and reviewed. There being no corrections, Clark moved the Board approve the minutes as presented. Sasser seconded the motion. Horning, Sasser, Clark and Moeller voted in favor of the motion. Jarvis was not present for the vote.

COMMENTS FROM BILL FLESchUTE

Stillwater citizen Bill Fleschute spoke to the Board at this time. Fleschute has a small mobile home park outside of the city limits of Stillwater, and he wanted to voice his concerns about how the mobile home parks would be assessed for the WPCATA resident benefit program. Fleschute also inquired as to when a form might be made available for people to sign up and purchase a yearly membership in the program. Moeller told him that we plan to put that on our website in the immediate future.

APPROVAL OF AGREEMENT WITH THE CITY ON THE USE OF CITY EMS EQUIPMENT

This topic was stricken from the agenda, as Moeller told Board members that John Dorman, City Attorney, indicated that the City plans to gift the equipment to WPCATA, and then WPCATA will lease it to LifeNet.

APPROVAL OF LIFENET'S MEDICAL DIRECTOR – DR. CHARLES OLSON

Moeller reminded WPCATA Board members that one of the contract changes was that LifeNet wanted to have their own medical director, approved by the WPCATA Board. Kelly McCauley introduced Dr. Charles Olson, whose resume was shared with the Board. Dr. Olson was highly recommended to McCauley, and Olson was very eager to accept the position of Medical Director for LifeNet's service in the WPCATA service area. McCauley said that prior to this project, Olson had joined the National Association of EMS Physicians. He is medical director for Morrison Fire and Perkins Fire Departments, and just this month, Olson had attended the EMS Medical Directors' course in Florida. Olson spoke briefly to the Board about his

background and his strong interest in emergency preparedness and disaster management. He has been a full-time emergency room physician at Stillwater Medical Center since 2000. Prior to that, he had an office in Drumright. He worked in the Drumright/Cushing area, as well as having a small clinic in Perkins. Moeller told the Board that he felt that Olson would be a great candidate for this position.

Clark moved that the Board approve Dr. Charles Olson's appointment as LifeNet's Medical Director. Sasser seconded the motion, and Moeller, Sasser, Jarvis, Horning and Clark voted in favor of the motion.

REVIEW OF TREASURER'S REPORT/PROJECTED FUTURE EXPENSES

Sasser provided a treasurer's report, showing activity since we opened the account in April 2010. Payments have been made to Health Care Visions (Steve Athey) and to Schnake, Turnbo & Frank for the services of Tina Wells. Sasser discussed the line of credit that WPCATA has with the Stillwater National Bank, and the dollar amount available for distribution.

Moeller discussed projected future expenses. Moeller had asked Tina Wells for a breakdown of expenses that she expects to bill early next month. Included in those expenses are printing and mailing fees, fees for the building of the website, and consultant fees. Moeller mentioned that it is his opinion that we should bill back to the City of Stillwater the cost of printing the flyers; he thought they intended to cover those costs, anyway. Moeller said that at next month's meeting we would discuss extending our contract on an hourly basis with Tina.

Horning moved that the treasurer's report be approved as presented. Jarvis seconded the motion, and Moeller, Clark, Jarvis and Horning voted in favor of the motion. Sasser abstained from the vote.

UPDATE ON ACTIVITIES

Stillwater Utility Membership Plan

Moeller stated that the mailing of the flyers started last Friday, January 21st, when approximately ¼ of the utility bills went out. This would be between 4,000 – 4,500 notices. There are four phases of billing, this being the first of the four. At this point, we have only received 22 opt out forms, and have fielded a few questions from area citizens.

Perkins Utility Membership Plan

Pete Seikel, Perkins City Manager, stated that they plan to get their forms out late this week. There was a little glitch in converting Perkins' utility data base to an Excel file. Tina Wells is assisting with this.

Signing of Contract

Moeller stated that all parties have executed the contract, and we are still looking at a start date of May 1, 2011.

NEXT STEPS

Individual Memberships

As mentioned earlier in the meeting by Bill Fleschute, we need to develop a mechanism for an application for individual memberships on our WPCATA website.

Other

Horning, in regard to Fleschute's question about one meter per mobile home park, asked Moeller to clarify the status. Moeller said that he would further check on this, but it is his understanding that all residents in a mobile home park, or an apartment building with one meter, would be covered under one \$5.00/month assessment. Clark spoke up to say that it was his understanding that each individual residence would have to sign up at \$5.00/month. Moeller said that he would review this matter and report back to the Board.

Horning and Sasser agreed that there should be publicity in the Stillwater NewsPress and the Perkins Journal about the membership program as soon as possible, and perhaps include the individual membership application form.

OTHER


Moeller told Board members that he has a meeting scheduled for Friday, February 4, with David Swank and other representatives of CREC, as well as OAEC (Oklahoma Association of Electric Co-ops) representatives, and Representative Danny Morgan. CREC has received requests from Stroud and Wellston to consider a membership plan for their ambulance services, as well. Stroud and Wellston are in Danny Morgan's district, so that is why he is involved. Moeller invited Board members to attend the meeting, if they so desired.

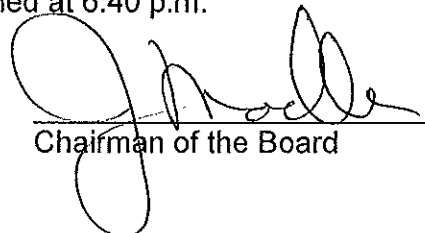
Moeller stated that he had received questions from Morrison citizens about whether or not LifeNet would respond to calls in Morrison. Moeller assured them that they would. Moeller has spoken with Rick and Jan McSwain of Morrison, who are both first responders. Morrison has a water district that may be interested in participating in the resident benefit program.

Moeller said that he spoke with someone from Rural Water District #3 (south of Stillwater) recently. There are a lot of rural water districts that may be interested in joining the program. Moeller said that he would make some more contacts to see if anyone has a specific interest in certain water districts, and then plan to schedule talks with those representatives.

ADJOURN

There being no further business, Clark moved the meeting be adjourned. Sasser seconded the motion, and Moeller, Jarvis, Clark, Sasser and Horning voted in favor of the motion. The meeting was adjourned at 6:40 p.m.


Secretary/Treasurer of the Board


Chairman of the Board