

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD  
SPECIAL MEETING  
Stillwater Medical Center Honska Conference Center  
1323 W. Sixth Street  
Stillwater, Oklahoma**

**February 16, 2011  
5:00 p.m.**

**Present:** Rex Horning, Gary Clark, Bill Sasser and Jerry Moeller

**Others:** Kelly McCauley, Shane Davidson and Michael Authement (LifeNet),  
Pete Seikel, Kay McBride, Raleigh Jobes, Gloria Hesser and Susan  
Taylor

---

**CALL MEETING TO ORDER**

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 5:08 p.m.

**APPROVAL OF MINUTES OF JANUARY 26, 2011 REGULAR MEETING**

Copies of the minutes of the January 26, 2011 regular meeting of the WPCATA Board were distributed and reviewed. There being no corrections, Horning moved the Board approve the minutes as presented. Clark seconded the motion. Horning, Sasser, Clark and Moeller voted in favor of the motion.

**REVIEW OF TREASURER'S REPORT**

Treasurer Bill Sasser reported that the bank account balance of WPCATA is currently \$912.15. Activity since the last WPCATA meeting included a deposit of \$13,500, which was an advance on the line of credit with Stillwater National Bank, and a payment in the amount of \$13,052.87 to Schnake Turbo Frank Public Relations in the amount of \$13,052.87.

Clark moved that the Treasurer's Report be approved as presented. Horning seconded the motion, and Moeller, Horning and Clark voted in favor of the motion. Sasser abstained from the vote.

**APPROVAL OF NEW AGREEMENT WITH TINA WELLS**

Chairman Moeller stated that we continue to use the services of Tina Wells of Schnake Turnbo Frank, but she has reached the maximum of her contract. Therefore, an ongoing agreement between her and WPCATA has been prepared. The new agreement reflects a discount of \$5.00/hour in comparison to our last agreement with Wells. Board members reviewed the agreement, and Horning moved that the contract be approved. Sasser seconded the motion, and Clark, Sasser, Horning and Moeller voted in favor of the motion.

**APPROVAL OF INDIVIDUAL MEMBERSHIP APPLICATION**

Moeller reminded Board members that we had talked last month about offering an individual membership application for the Resident Benefit Program. A sample form was distributed for Board members to review. The front page of the form is the actual application. The back of the page includes the nature of the agreement and

explains the benefits. Subscription applications must be received by WPCATA no later than May 1, 2011, and will be valid through April 30, 2012.

Board members discussed the wording of the subscription application and decided to make a small change in the wording of the first paragraph of the document, so it would read that LifeNet provides “an advanced life support” level of emergency ambulance care.

Clark moved that the application be approved with the above noted change in wording. Sasser seconded the motion, and Horning, Sasser, Moeller and Clark voted in favor of the motion.

#### **DISCUSSION OF CITY OF STILLWATER MAIL OUT/MODIFICATION TO OUR MEMBERSHIP PLAN**

Board members reviewed a letter that the City of Stillwater is mailing out to utility customers, modifying the opt out date on the Residence Benefit Program to March 11, 2011. An opt out form will also be included in the mail out from the City.

Moeller asked Perkins City Manager Pete Seikel when Perkins plans to start applying the membership fee to their utility bills. Seikel said that would begin with their March billing. Moeller expressed his appreciation to Seikel for his support of the program.

Moeller told Board members that he and Kelly McCauley would be making a presentation to the Stillwater City Council at their Monday evening meeting, February 21<sup>st</sup>. Horning stressed that Moeller and McCauley report to the City Council about all the wonderful benefits of the program.

#### **UPDATE ON ACTIVITIES**

Moeller told WPCATA members that billing and notification of the ambulance program for 3 of the 4 cycles of Stillwater utility bills has been received by utility customers. At current, almost 500 Stillwater accounts have opted out of the Resident Benefit Program. Projecting a few more to be added from the 3<sup>rd</sup> cycle, and then projecting that on to the 4<sup>th</sup> cycle, Moeller said he expects 650-700 opt outs. That is still 95%-96% participation, Moeller said. Currently, we have received 19 opt outs from Perkins and 9 from Glencoe. These numbers can certainly change, Moeller said, but he feels that the membership program has gone well.

Moeller told Board members that he spoke with Jim Russell of Water District #3 about the program. Russell thought the Water District #3 Board would be interested in hearing more. This may include 400 – 800 accounts. Because the Water District #3 works on a shoestring budget, WPCATA may have to pay the programming costs, which probably won't be much, Moeller said.

#### **CREC MEETING UPDATE**

Moeller said that he recently met with David Swank and Gary McCune from CREC, Kenny Sparks and Chris Myers (from the Oklahoma Association of Electric Co-ops) and Representative Danny Morgan to discuss the WPCATA Residence Benefit Program. Moeller said that Swank and McCune were very receptive. He felt that progress was made during this meeting. CREC had also mentioned conflict with the round-up program and programming issues. Moeller suggested that if they were to

participate in the program and bill their customers, WPCATA would consider paying some of the expenses. McCune thought this was a great idea.

Moeller said that at a later date, the WPCATA Board can consider paying some of the expenses of CREC and/or Water District #3 to get those programs off the ground.

Sasser asked if anyone had spoken with Morrison representatives about the program. Moeller indicated that he had talked with Rick and Jan McSwain, and Kelly McCauley met with a group from Morrison. McCauley stated that Noble County is working toward establishing a 522 ambulance district for the county. Perry is the only EMS provider in Noble County. McCauley said that in speaking with people in Morrison, he gets the sense that they really want Stillwater (LifeNet) to continue to respond to their community, if at all possible. The people of Morrison appreciate the fact that LifeNet is an ALS (advanced life support) ambulance – Perry is not, and they really like Stillwater Medical Center. McCauley said that the “old rule” regarding ambulance service in Oklahoma, is that the closest ambulance responds to the emergency. McCauley went on to say that the line was drawn, arbitrarily, down through the middle of Morrison. The new House Bill 1888 asks each county to develop a plan for how they will provide EMS services to their citizens. This does not have to be an elaborate plan. Noble County will be voting on this in April. State law allows the charge of up to 3 mills, and Noble County will be asking for the full 3 mills. Chuck Hall, the Mayor of Perry, told McCauley that he feels very confident that this will pass. The people of Morrison seem to be in favor. Over the last 4 years, Perry has lost \$250,000 each year running the ambulance service, according to Mayor Hall. McCauley went on to say that the 522 ambulance district has to be established before the vote. The county can decide how they want the funds distributed. Ponca City currently runs the northern part of Noble County, so part of those county funds could go to Ponca City. Coincidentally, some of those funds could come to the Stillwater Fire Department and go forward to WPCATA for providing some EMS services. We will wait to see how this vote goes in April.

#### **COPY OF LETTER OF CREDIT**

Included in the packet to WPCATA members was a copy of LifeNet’s Letter of Credit with Capital One Bank.

#### **ACTIVITIES GOING FORWARD**

Moeller asked Payne County Commissioner Gloria Hesser if Payne County has created their 1888 plan. Hesser said that is not one of the bills that the County government is following. Moeller told her that this bill was passed last year, stating that every county had to have a plan as to how EMS services would be provided to their citizens.

Hesser said that she is getting a lot of questions from rural people about the ambulance service and the WPCATA Board. People are asking if they will be receiving a letter detailing the program. Others have asked for information about the WPCATA Board. Hesser said that she is not able to answer the questions. WPCATA Board member Gary Clark said that the “Frequently Asked Questions” portion of the WPCATA website addresses some of these questions. He suggested that Hesser forward questions as they come in, so that our website can be updated with these questions and answers as they are presented. Horning suggested that

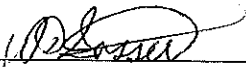
perhaps WPCATA run an ad focused toward rural citizens. Sasser said that the front page of today's Perkins Journal has a good article about the program. Moeller said that the circulation for the Stillwater NewsPress is only 8,000. Perkins Journal is approximately 4,000. Moeller said that he would speak with Tina Wells and ask her to put a copy of the subscription application on the WPCATA website tomorrow.

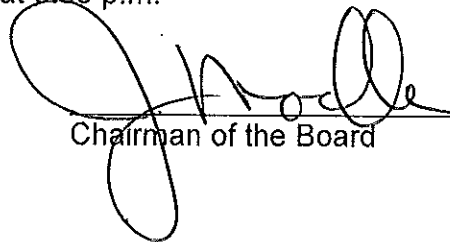
Horning suggested that we check into the possibility of placing a LifeNet/WPCATA ad on the front of the next telephone book.

Moeller said that he has a conflict with the next regularly scheduled WPCATA meeting, and suggested that we change the date from March 23<sup>rd</sup> to March 16<sup>th</sup>. Gary Clark said that he would be out of town, but all other Board members were in agreement with this date change.

**ADJOURN**

There being no further business, Clark moved the meeting be adjourned. Horning seconded the motion, and Moeller, Clark, Sasser and Horning voted in favor of the motion. The meeting was adjourned at 5:55 p.m.

  
Secretary/Treasurer of the Board

  
Chairman of the Board