

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD**  
**REGULAR MEETING**  
**Stillwater Medical Center, 1<sup>st</sup> Floor Boardroom**  
**March 13, 2024, 12:00 p.m.**

**Present:** Jerry Moeller, Christa Louthan, Elaine Ackerson and Harland Wells

**Absent:** Cassie Wilson

**Others:** Kelly McCauley, Zach Harris, Ryan Field and Nicole Hart, LifeNet, Inc. and Cheryl Marshall (minutes)

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**CALL MEETING TO ORDER**

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:09 p.m.

**APPROVAL OF MINUTES**

Copies of the minutes of the February 21, 2024, regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion to approve the minutes as presented. Louthan seconded the motion, and Wells, Ackerson, Moeller and Louthan voted in favor of the motion.

**APPROVAL OF TREASURER'S REPORT**

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of February 1 was \$187,310.60. Checks/deposits were received from the City of Stillwater, CEC, City of Perkins, Noble County, Town of Glencoe, as well as four membership fees. Interest accrued was \$517.80. The CD at Simmons Bank matured and was deposited into the operating account. A new CD was opened at Great Plains Bank as they offered a higher interest rate. Expenses included two checks: LifeNet (subsidy) and Great Plains Bank (CD). The account balance at the end of the month was \$196,766.24. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

Louthan moved that the Treasurer's Report be approved as presented. Ackerson seconded the motion, and Ackerson, Moeller, Louthan and Wells voted in favor of the motion.

**CHAIRMAN'S REPORT**

Jerry Moeller shared that Alyssa Haley and Brett Peine (LifeNet, Inc.) visited Stillwater. They met with the Stillwater LifeNet members as well as with members of the Stillwater Fire Department and Perkins City Manager. Moeller plans to meet with the new Stillwater City Manager, Kimberly Meek to share information about WPCATA.

**REPORT FROM LIFENET**

Kelly McCauley reported the urban emergency response time for February was 91.0%, rural 911 emergency response time was 90.8% and the non-emergency

response time was 91.9%. LifeNet completed one transfer originating outside the service area. Call volume was 569 for the month. LifeNet made 272 interfacility transfers. McCauley updated the members on the late response calls and shared details with the members. He also shared statistical and survey information.

Nichol Hart shared the PCR and quality data, including 12 lead data with the members. The automated system, First Watch, reviewed 587 charts. Hart also reviewed 38 charts manually. The compliance rate is 94.7%. Staff members are continuing education and have focused this month on advanced life support and pre-hospital trauma life support.

**AED DISCUSSION AND POSSIBLE APPROVAL OF AED DOCUMENTS**

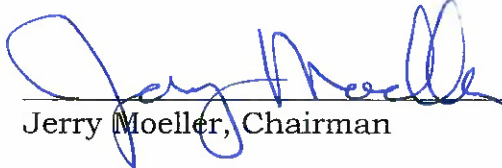
Zach Harris shared that they are continuing to inspect placed AED equipment and obtain signatures on the liability waivers. OSU Alumni requested an email from the Board stating that they are the owners of the equipment. Moeller agreed to send the information requested.


**OTHER BUSINESS**

None

**ADJOURN**

There being no further business, Louthan moved that the meeting be adjourned. Ackerson seconded the motion, and Wells, Moeller, Ackerson and Louthan voted in favor of the motion. The meeting was adjourned at 12:34 p.m.

  
Jerry Moeller, Chairman

  
Cheryl Marshall, Secretary/Treasurer