

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD**  
**REGULAR MEETING**  
**Stillwater Medical Center**  
**1<sup>st</sup> Floor Boardroom**  
**Stillwater, Oklahoma**

**March 23, 2022**  
**12:00 p.m.**

**Present:** Jerry Moeller, Harland Wells, Christa Louthan and Elaine Ackerson

**Absent:** Shane McLane

**Others:** Kelly McCauley, Zach Harris, Ryan Field (LifeNet, Inc.) and Cheryl Marshall (minutes)

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**CALL MEETING TO ORDER**

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:05 p.m.

**APPROVAL OF MINUTES**

Copies of the minutes of the February 16, 2022, regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion that the minutes be approved as presented. Louthan seconded the motion, and Louthan, Moeller and Wells voted in favor of the motion. Ackerson abstained as she did not attend the February meeting.

**APPROVAL OF TREASURER'S REPORT**

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of February 1 was \$178,271.48. Deposits were received from the City of Stillwater, CEC, City of Perkins, Noble County (x3), Town of Glencoe and one membership fee. Interest accrued was \$8.27. Expenses included one check to LifeNet (subsidy). The balance at February 28<sup>th</sup> was \$186,089.77. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

Ackerson moved that the Treasurer's Report be approved as presented. Louthan seconded the motion, and Ackerson, Moeller, Louthan and Wells voted in favor of the motion.

**CHAIRMAN'S REPORT**

Jerry Moeller shared that the LifeNet Audit Report was received and reviewed by him and CFO Lovelace. It was made available to all Board members to review. He also shared that he received notice that David Baumgardner, LifeNet President/CEO, plans to retire September 30, 2022. LifeNet has begun a search for his replacement.

### **APPROVAL OF INCREASE IN ADMINISTRATIVE EXPENSE PAID TO SMC**

Moeller shared a list of administrative duties performed by Lovelace and Marshall, and requested a salary increase for both. He shared that the last increase was in 2016. The Board members shared their appreciation of the duties performed.

Wells made a motion to double the amount paid in administrative fees. Ackerson seconded the motion, and Wells, Ackerson, Louthan and Moeller voted in favor of the motion.

### **REPORT FROM LIFENET**

Kelly McCauley reported that due to health issues the clinical manager will be unable to return. He provided the Board with clinical data from October 2021 through February 2022. Ryan Fields reported that the urban emergency response time for February was at 97%, rural 911 emergency response time was at 95.8% and the non-emergency response time was at 89.9%. LifeNet completed four transfers originating outside the service area. Call volume was 411. Fields updated the members on the late response calls and shared details with the members. He also updated the Board on statistical information, community education and survey information.

McCauley shared that radio communication will be encrypted in the future. At that time, the public will be unable to hear communication over the scanner. Stillwater Fire Department and Stillwater Police Department will continue to have communication compatibility with LifeNet. LifeNet will not make the switch to the new system at this time.

### **AED REPORT AND POSSIBLE APPROVAL OF PLACEMENT OF AEDS**


Nothing new to report.

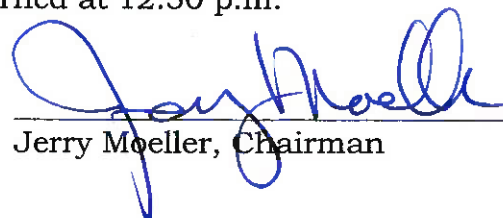
### **OTHER BUSINESS**

The members discussed the national shortage of paramedics. A recent article shared that the Tulsa ambulance service, EMSA, received approval from the City to staff two EMTs instead of a paramedic and EMT on non-emergent transfers. McCauley has visited with colleagues there and in other systems and found that this change has been beneficial. McCauley requested that the Board consider discussing LifeNet using EMTs for non-emergent transfers (BLS). The Board requested additional details and agreed to discuss further next month.

### **ADJOURN**

There being no further business, Ackerson moved that the meeting be adjourned. Louthan seconded the motion, and Louthan, Moeller, Wells and Ackerson voted in favor of the motion. The meeting was adjourned at 12:50 p.m.

  
Cheryl Marshall, Secretary/Treasurer

  
Jerry Moeller, Chairman