

WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center, 1st Floor Boardroom
January 17, 2024, 12:00 p.m.

Present: Jerry Moeller, Christa Louthan, Elaine Ackerson, Harland Wells and Cassie Wilson

Absent:

Others: Kelly McCauley, Zach Harris, Ryan Field and Nicole Hart, Dave Snavely (via phone) LifeNet, Inc. and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:10 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the November 15, 2023, regular meeting of the WPCATA Board were distributed and reviewed. Wells made a motion to approve the minutes as presented. Ackerson seconded the motion, and Moeller, Ackerson, Wells and Wilson voted in favor of the motion. Louthan had not yet arrived.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of November 1 was \$232,899.34. Checks/deposits were received from the City of Stillwater, CEC, City of Perkins and Town of Glencoe. Interest accrued was \$433.43. Expenses included a check to LifeNet (subsidy). The account balance at the end of the month was \$224,214.02.

The beginning balance of the Operating Account as of December 1 was \$224,214.02. Checks/deposits were received from the City of Stillwater, CEC, City of Perkins, Noble County x2 and Town of Glencoe. Interest accrued was \$410.71. Expenses included a check to LifeNet (subsidy), Stillwater Medical (salary expense) and BancFirst Insurance (D&O). The account balance at the end of the month was \$214,036.81. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

Wilson moved that the Treasurer's Report be approved as presented. Ackerson seconded the motion, and Wells, Ackerson, Moeller, Wilson and Louthan voted in favor of the motion.

CHAIRMAN'S REPORT

Annual Subsidy Report

Jerry Moeller shared that the contract year end is April 30th. Each year on May 1st, the subsidy is increased by up to 3% in accordance with the average patient charge and consumer price index. We were not notified of this year's monthly increase of \$3,624.81 until December. In order to catch up payment from that increase (May-Dec) a check was issued for \$28,998.52.

SEMI-ANNUAL CONFLICT OF INTEREST STATEMENT

The conflict-of-interest statement was signed by all Board members in attendance.

REPORT FROM LIFENET

Dave Snavelly announced that he is retiring March 1, 2024. They have several candidates and look to fill his position in the near future.

Ryan Field reported the urban emergency response time for November was 92.5%, rural 911 emergency response time was 92.9% and the non-emergency response time was 83.5%. LifeNet completed four transfers originating outside the service area. LifeNet made 230 interfacility transfers. Call volume was 554 for the month.

Zach Harris reported the urban emergency response time for December was 95.0%, rural 911 emergency response time was 84.0% and the non-emergency response time was 88.0%. LifeNet completed three transfers originating outside the service area. 234 interfacility transfers were made. Call volume was 521 for the month.

Field and Harris updated the members on the late response calls and shared details with the members. They also shared statistical and survey information. Harris shared that they are fully staffed at this time.

Nichol Hart shared the PCR and quality data, including 12 lead data with the members. LifeNet is working on automating compliance reviews, using First Watch.

AED DISCUSSION AND POSSIBLE APPROVAL OF AED DOCUMENTS

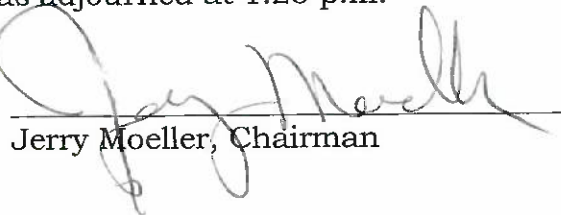
Harris updated the members (sharing a list) showing they have inspected several of the placed units, educated those who obtained the units, and have obtained their signed liability waivers. The City of Perkins, having several, will list the serial numbers on one form to be signed. They are working to complete the remaining few. There are five remaining units to be placed.

OTHER BUSINESS

None

ADJOURN

There being no further business, Louthan moved that the meeting be adjourned. Wilson seconded the motion, and Wells, Wilson, Moeller, Louthan and Ackerson voted in favor of the motion. The meeting was adjourned at 1:26 p.m.



Jerry Moeller, Chairman



Cheryl Marshall, Secretary/Treasurer