

**STILLWATER MEDICAL CENTER AUTHORITY  
BOARD OF TRUSTEES  
Regular Meeting, September 26, 2023  
Stillwater Medical Center Honska Conference Center  
5:30 p.m.**

**Present:** Lowell Barto, Dan Duncan, Beth Buchanan, Mayor Will Joyce, Dr. Todd Green and Joe Haney

**Absent:** Gary Clark

**Others:** Denise Webber, Dr. Matthew Payne, Dr. Malinda Webb, Dr. Steven Cummings, Alan Lovelace, Steven Taylor, Liz Michael, Kayla Isaacs, Jovan Smith, Necia Kimber, Brian Grace, Butch Koemel (attorney) and Cheryl Marshall (minutes)

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**CALL TO ORDER**

Chairman, Lowell Barto, called the meeting to order at 5:34 p.m.

**APPROVAL OF MINUTES**

Haney made a motion to approve the August 29, 2023, Board of Trustees minutes, August 16, 2023, Finance Committee minutes and July 26, 2023 and August 23, 2023 Medical Staff Integration Committee minutes as presented. Buchanan seconded the motion and Duncan, Barto, Buchanan, Joyce, Haney and Green voted in favor of the motion.

**STRATEGIC PERFORMANCE SCORECARD**

Webber shared current scores in each category with the members. Inpatient, Quality, Finance and Growth scores are 4-star. The Emergency Department scores have improved as we continue to work diligently on improvement efforts. Haney inquired about the patient satisfaction survey. Webber explained that CMS requires that our patients be surveyed by an outside agency and be asked specific questions. The ED survey is sent via text.

**CLINICAL PERFORMANCE SCORECARD**

Kimber shared our current clinical performance quality scores. We are currently focusing on c-diff, pneumonia readmissions and mortality. Each clinical area will have these as part of their departmental goals.

**ACCEPTANCE OF REPORTS FROM OFFICERS**

**AUGUST 2023 FINANCIAL REPORT/SEPTEMBER FINANCE COMMITTEE REPORT**

Lovelace gave a PowerPoint presentation of the summary of operations for August 2023. Admissions, including rehab, were 386 below budget of 406, and last year of 411. Average Daily Census, including rehab was 48, compared to a budget of 54 and last year of 48.

Surgeries were 457 for the month, below last year of 500. Surgeries at the Surgery Center West were 643, above last year of 635.

Emergency room visits were 2,659 below last year of 2,776. Outpatient visits, not including ER visits, were 14,073, below last year of 14,435. Births were 51 for the month, compared to last year at 62.

Financial assistance was \$1.6M for the month. Salaries and Wages were at \$11.49M, in line with last year of \$11.44M. FTE's were 1,503 below last year of 1,604. Benefits were \$2.7M below budget of \$2.8M and above last year of \$2.5M.

Operating Income Consolidated is \$1.9M, above last year of (\$874,000). Operating Income for the Hospitals is \$3.5M above budget of \$1.2M and last year of (\$998,000). Operating Income for Stillwater Medical is \$3.8M, above budget of \$981,000 and last year of (\$67,000). Operating Income for Stillwater Medical Perry is (\$416,000) below a budget of \$120,000 and above last year of (\$445,000). Operating Income for Stillwater Medical Blackwell is \$150,000, above budget of \$133,000 and above last year of (\$486,000). Operating Income for the Clinics is (\$1.6M) compared to a budget of (\$423,000) and last year of \$124,000.

Operating Income for the Hospitals year to date is \$9.7M compared to last year of (\$2.0M). Operating Income for the Clinics year to date is (\$6.6M) compared to last year of (\$4.4M). Operating Margin for the Hospitals is 8.01% compared to last year of -1.33%. Operating Margin for the Clinics is -9.7% compared to a budget of -7.4% and last year -6.8%.

YTD Operating Margin Consolidated is 1.40%, compared to a budget of 0.44% and last year of -2.98%. YTD Non-Operating Revenue is \$9.2M, above last year at (\$13.5M). YTD Net Income Consolidated is \$13.5M, above budget of \$1.16M and last year of (\$19.9M).

The BancFirst investment account decreased to \$91.9M and year to date is 9.21%. The Arvest investment account decreased to \$8.9M and year to date is 7.83%. The Commerce investment account decreased to \$14.6M and year to date is 9.0%. Consolidated Investments for August is \$115M.

Days in Accounts Receivable is 37 days. Days Cash on Hand is 173 days. Cash on hand is \$139.9M compared to \$140M at year end 2022.

A YTD Operating Income Summary vs Budget showed a positive operating income and budget.

Lovelace shared that the Finance Committee reviewed the financials and summary of clinic operations. Commerce Bank presented SMC's investment

portfolio update. An update on Blue Cross Blue Shield was shared with the members.

### **SEPTEMBER FACILITIES COMMITTEE REPORT**

Steven Taylor updated the members on the items discussed at the September 12, 2023, Facilities Committee meeting. He shared that we plan to start transitioning into the new Women's Center in early November. Renovation will then start on the existing space.

Duncan made a motion to accept the August 2023 Financial Report, September Finance Committee Report and September Facilities Committee report. Joyce seconded the motion, and Joyce, Haney, Duncan, Buchanan, Barto and Green voted in favor of the motion.

### **APPROVAL OF THE UTILITIES ASSISTANCE AGREEMENT FOR SPORTS FACILITIES**

Webber shared that the Hospital plans to enter into a utilities agreement with the City of Stillwater. As previously shared, the hospital is allowing the use of the unused area located behind the Plaza for sports facilities until it is needed by the Hospital. The City of Stillwater will be responsible for all the utility costs at no cost to the Hospital.

### **APPROVAL OF SMC LEASE AND OPERATING AGREEMENT WITH PERRY FACILITIES AUTHORITY AND CITY OF PERRY, OKLAHOMA**

Taylor shared the Perry Facilities Authority is seeking New Market Tax Credits to renovate the building currently occupied by the Perry Hospital. The lease signed earlier in the year is being changed to include the Perry Facilities Authority. The Hospital will occupy a portion of the renovated facility. The members discussed the changes requested and additional information needed, to include the rent schedule.

After much discussion, Duncan made a motion to authorize the CEO to execute the agreement once it is finalized. Joyce seconded the motion and Joyce, Duncan, Green, Barto, Haney and Buchanan voted in favor of the motion.

### **CONSENT AGENDA**

Dr. Matthew Payne updated the Board members on the Consent Agenda items for Stillwater Medical Health System and Stillwater Medical Center. All actions listed on the consent agenda were approved through our Medical Staff Committees. He noted that NIAHO standards require governing body approval of the Respiratory Care Medical Director in which Steven Cummings, MD was named.

Haney moved the Board approve Consent Agenda items for Stillwater Medical Health System and Stillwater Medical Center. Buchanan seconded the motion and Green, Joyce, Buchanan, Haney, Duncan, and Barto voted in favor of the motion.

## **CEO REPORT**

CEO, Denise Webber shared the following report with the members:

### **STILLWATER MEDICAL MAKES FORBES AMERICA'S BEST EMPLOYERS LIST!**

We are honored to learn that our team made the Forbes America's Best Employers list! Forbes partnered with market research firm Statista to survey 70,000 workers. Participants were asked if they would recommend their employer to others, and to evaluate their employer based on working conditions, diversity, compensation packages, potential for development, company image and more.

### **THREE-YEAR AGREEMENT REACHED WITH BLUE CROSS BLUE SHIELD!!**

Stillwater Medical has reached a three-year agreement with Blue Cross and Blue Shield of Oklahoma that ensures in-network access to all Stillwater Medical providers, specialists, and locations, including hospitals in Stillwater, Blackwell, and Perry. The new agreement will keep Stillwater Medical hospitals, doctors and health care professionals in these networks: Blue TraditionalSM and Blue Choice PPOSM.

### **CARDIAC REHABILITATION CERTIFICATION RECEIVED!**

Our Cardiac Rehabilitation program was recently certified again by the American Association of Cardiovascular and Pulmonary Rehabilitation. This is our 16<sup>th</sup> year in a row!

### **AORN SPOTLIGHTS ALLYSSA OWINGS, BSN, RN, CNOR, RNFA**

Allyssa was selected for her dedication and continued education to become an RNFA. Our congratulations to Allyssa!

### **LOSS OF DR. DWIGHT SUBLETT**

It is with great sadness that we share that Dr. Dwight Sublett passed away on Tuesday, September 12, 2023. He was an amazing pediatrician who spent the majority of his life serving and taking care of others.

### **UNITED WAY DAY OF CARING**

Stillwater Medical had three groups who volunteered for the annual United Way Day of Caring. They all did an amazing job and we know those they worked for were extremely grateful.

### **JENNIFER ROBBINS RECEIVES SPIRIT OF WELLNESS AWARD**

Jennifer Robbins was chosen to receive this award due to her amazing success in creating a healthier lifestyle. She is an inspiration.

### **FREE VEIN SCREENING**

Of the 33 screened, 17 patients are candidates for vein ablation surgery. A huge thank you to those who made this a great event.

**SEPTEMBER EMPLOYEE OF THE MONTH – STEPHAN JEAN-FRANCOIS**

Stephan Jean-Francois was nominated by his peers as our September Employee of the Month. His coworkers said, “Stephan always goes above and beyond for his patients. His patients LOVE him.”

**ACGME ACCREDITATION SURVEY**

On Sept 19th, we had our accreditation survey visit for our Internal Medicine Residency Program. It was a very interactive and successful visit.

**STRATEGIC PLANNING 2023**

We have had multiple strategic planning sessions with our Management Team and Physicians and will continue working towards summarizing our recommendations to share at our Fall Board Retreat on November 17th.

**INDUSTRY UPDATE**

Webber attended the Oklahoma Hospital Association Board Retreat. The members spent time with Oklahoma Legislators and reviewed statewide data. OHA plans to focus on Healthcare Transformation, Workforce, Member Engagement and Community Trust.

She also shared patient compliments and area announcements.

**NEW BUSINESS**

None

**OTHER BUSINESS**

Prior to the meeting, Board members reviewed the following Medical Staff meeting minutes:

*Stillwater Medical Center:*

<i>Medical Executive Committee</i>	<i>September 13, 2023</i>
<i>Anesthesia Section Committee</i>	<i>September 7, 2023</i>
<i>Peer Review Committee</i>	<i>September 14, 2023</i>
<i>Antimicrobial Stewardship Cte</i>	<i>September 9, 2023</i>
<i>Pediatrics Section</i>	<i>August 30, 2023</i>
<i>QAPI</i>	<i>August 24, 2023</i>
<i>Credentials Committee</i>	<i>August 28, 2023</i>

*Stillwater Medical Perry:*

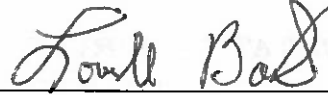
<i>Medical Staff Committee</i>	<i>August 15, 2023</i>
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**NEW BUSINESS**

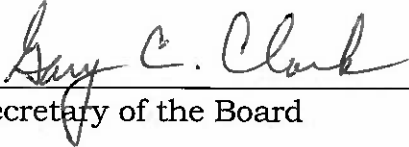
None.

**ADJOURN**

There being no further business, Duncan moved that the meeting be adjourned. Green seconded the motion, and Haney, Buchanan, Green, Duncan, Barto and Joyce voted in favor of the motion. The meeting was adjourned at 7:10 p.m.



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Chairman of the Board



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Secretary of the Board