

**STILLWATER MEDICAL CENTER AUTHORITY
BOARD OF TRUSTEES
Regular Meeting, May 24, 2022
Stillwater Medical Center Honska Conference Center
5:30 p.m.**

Present: Lowell Barto, Joe Haney, Dan Duncan, Gary Clark, Mayor Will Joyce, Beth Buchanan and Dr. Todd Green

Absent:

Others: CEO, Denise Webber, Malinda Webb, MD, Dan Brown, DO, Steven Cummings, MD, Alan Lovelace, Liz Michael, Steven Taylor, Kayla Isaacs, Joe Akin, Shyla Eggers, Michal Shaw, Kari Easson, Melissa Williams, Brian Grace, Andrew Hejtmanek (BKD), Butch Koemel (attorney) and Cheryl Marshall (minutes)

CALL TO ORDER

Chairman, Lowell Barto, called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

Clark moved the Board approve the minutes of the April 26, 2022, Board of Trustees meeting, the April 20, 2022, Finance Committee minutes, April 6, 2022 Medical Staff Integration Committee minutes, and the April 12, 2022 Facilities Committee minutes with one change to the Finance Committee minutes: the MCHU lighting bids received were from Skytron and Amico. Haney seconded the motion and Haney, Barto, Duncan, Joyce, Buchanan, Green and Clark voted in favor of the motion.

APPROVAL OF TELEMETRY MONITORS

Melissa Williams shared that we have 22 cardiac telemetry monitors that are at end of life. We would like to replace them and are also in need of 10 additional monitors. Two bids were received.

After much discussion and many questions concerning the advantages and disadvantages among the bids, Clark made a motion to approve the purchase of 32 Mindray cardiac telemetry monitors selected as best bid for a total cost of \$460,746.76. Buchanan seconded the motion, and Green, Buchanan, Clark, Barto, Haney, Duncan, Green and Joyce voted in favor of the motion.

APPROVAL OF THE 2021 AUDIT REPORT - BKD

Andrew Hejtmanek with BKD, LLP presented the 2021 Accountants' Report and Financial Statement (Audit Report). He shared the balance sheet and statement of cash flow, as well as ratios and trends. Stillwater Medical

compared favorably with hospitals in Oklahoma. The Operating Margin was 5.4% at 2021 yearend compared to 3.7% in Oklahoma. The report in detail was included in the Board packet and reviewed by the members. Following the presentation, Hejtmanek answered questions of the Board.

Duncan moved the Board approve the 2021 Audit Report as presented. Clark seconded the motion and Duncan, Barto, Buchanan, Joyce, Green, Clark and Haney voted in favor of the motion.

BALANCED SCORECARD REPORT

CEO, Denise Webber shared the scorecard performance in detail. She also announced that Stillwater Medical received the 5-star rating for Overall Hospital Quality from the Centers for Medicare and Medicaid Services (CMS)!

REPORTS FROM OFFICERS

APRIL 2022 FINANCIAL REPORT/MAY FINANCE COMMITTEE REPORT

Lovelace gave a PowerPoint presentation of the summary of operations for April 2022. Admissions, including rehab, were 337 below budget of 402 and last year of 385. Average Daily Census, including rehab, was 49, below a budget of 63 and last year of 51.

Surgeries were 427 for the month, below last year of 466. Surgeries at the Surgery Center West were 615 for the month, above last year of 591.

Emergency room visits were 2,440 below budget of 2,475 and last year of 2,488. Outpatient visits, not including ER visits, were 13,729 below budget of 13,750 and last year of 14,284. Births were 56 for the month, below budget of 65 and last year at 75.

Financial assistance was \$472,000 for the month. Salaries and Wages were at \$11M were in line with budget of \$11.01M. FTE's were 1,581 in line with last year of 1,592. Benefits were \$2.4M below last year of \$2.2M.

Operating Income for the Hospitals is \$466,000 compared to a budget of \$1.5M. Operating Income for Stillwater Medical is \$650,000 below budget of \$1.5M and last year of \$1.7M. Operating Income for Stillwater Medical Perry was (\$48,000) above budget of (\$11,000) and below last year of (\$190,000). Operating Income for Stillwater Medical Blackwell was (\$135,000) above budget of (\$16,000) and last year of (\$121,000).

Operating Income for the Clinics was (\$444,000) compared to a budget of (\$347,000). Operating Income Consolidated is \$22,000, below budget of \$1.2M and below last year of \$1.1M.

YTD Operating Margin Consolidated is 1.0%, compared to a budget of 4% and last year of 5.9%. YTD Non-Operating Revenue is (\$10,484), below

budget of \$1.6M and last year at \$4.9M. YTD Net Income is (\$9.3M), below budget of \$6.2M and last year of \$11.447M.

The BancFirst investment account decreased to \$89.08M. The Arvest investment account decreased to \$8.8M. The Commerce investment account decreased to \$14M.

Days in Accounts Receivable is 40 days. Days Cash on Hand is 195 days. Cash on hand is \$162.4M compared to \$151.1M at year end 2021.

Lovelace shared that the Finance Committee reviewed the financials and summary of clinic operations. BancFirst updated the members on SMC's investment portfolio. The Committee reviewed and recommended the Board approve the purchase of the telemetry monitors and patient beds and recommended approval of the 2021 Audit Report.

Lovelace also provided the members with information from AHA regarding the growth in expenses and the rising inflation continuing to challenge healthcare systems across America.

Joyce made a motion accept the April 2022 Financial Report and May Finance Committee Report as presented. Haney seconded the motion, and Joyce, Green, Buchanan, Clark, Barto, Haney and Duncan voted in favor of the motion.

APPROVAL OF PURCHASE OF CRITICAL CARE AND MED-SURG PATIENT BEDS

Liz Michael shared that patient beds are 13+ years old. We received three bids.

After much discussion and many questions concerning the advantages and disadvantages among the bids, Haney made a motion to approve the purchase of Hill-Rom patient beds (7 critical care/82 med-surg) deemed best bid for \$1,727,546.35 as presented. Clark seconded the motion, Duncan, Barto, Joyce, Green, Clark, Buchanan and Haney voted in favor of the motion.

APPROVAL OF ADMINISTRATIVE POLICIES

Denise Webber shared the recommended changes to the Contracted Services and Open Records policy.

Buchanan made a motion to approve the Administrative Policies as presented. Haney seconded the motion, and Green, Buchanan, Clark, Duncan, Joyce, Barto and Haney voted in favor of the motion.

CONSENT AGENDA

Chairman Barto shared the need to table the infection control policies (Item B. a. i. ii and iii) to allow additional review through other committees.

Haney moved the Board table the infection control policy items as presented. Duncan seconded the motion and Green, Joyce, Duncan, Buchanan, Haney, Clark and Barto voted in favor of the motion.

Dr. Brown updated the Board members on the Consent Agenda items of Stillwater Medical Health System and Stillwater Medical Center. All actions listed on the consent agenda were approved through our Medical Staff Committees.

Joyce moved the Board approve the Consent Agenda items excluding items tabled as presented. Haney seconded the motion and Clark, Barto, Haney Buchanan, Duncan, Joyce and Green voted in favor of the motion.

Steven Taylor updated the Board members on the Consent Agenda items for Stillwater Medical Blackwell. All actions listed on the consent agenda were approved through our Medical Staff Committees.

Haney moved the Board approve the Consent Agenda items as presented. Buchanan seconded the motion and Haney, Buchanan, Duncan, Joyce, Barto, Clark and Green voted in favor of the motion.

CEO REPORT

CEO, Denise Webber shared the following report with the members:

VOTED BEST PLACES TO WORK – ELEVEN YEARS IN A ROW!

We were excited to learn that we were selected as one of Modern Healthcare's Best Places to Work in Healthcare for 2022, our eleventh year in a row! This is a significant accomplishment! We will find out our ranking in September.

CENTERS FOR MEDICARE AND MEDICAID – 5-STAR RATING!!

We are also excited to announce that we received the 5-star rating for Overall Hospital Quality from CMS!

STILLWATER MEDICAL – CERTIFIED EXCELLENT HEALTHY BUSINESS

We were notified by the Oklahoma State Department of Health that out of the three levels of certification: Basic, Merit and Excellent that Stillwater Medical earned the Excellent certification.

CHAMBER OF COMMERCE AWARDS GALA – MAY 21, 2022

Necia Kimber and Dr. Matt Payne, Citizens of the Year, were celebrated at the gala on Saturday. Necia's acceptance, which summarized the many aspects of the pandemic, was phenomenal. Dr. Steven Cummings received the Leading-Edge Award. We are very proud of all three of them.

SERVICE AWARDS BANQUET – April 28, 2022

The 2022 Service Awards celebration was held on April 28th. Mayor, Will Joyce spoke and a quick video from OSU President, Dr Kayse Shrum was shared. It was a great ceremony.

NURSES WEEK/HOSPITAL WEEK

Mayor Joyce read a proclamation from the City of Stillwater City Council recognizing the nurses and the hospital. Staff have had a great time celebrating both!

COMMUNITY APPRECIATION

As a way to thank our healthcare workers Amy and Linda Cline provided Purdy-Q meals to Stillwater Medical employees through a large donation to SMF. Everyone enjoyed the amazing food and greatly appreciated their donation!

CAR TRANSFER SIMULATOR TO BENEFIT OUR REHAB PATIENTS

Stillwater Medical Foundation, with generous contributions from Janzen Toyota and Wilson Auto Family, is working towards equipping our rehabilitation unit at Stillwater Medical with a TRAN-SIT® Car Transfer Simulator. The simulator allows rehabilitating patients to experience true-to-life scenarios to better prepare them for life outside the hospital.

EMPLOYEE OF THE MONTH – JUNE 2022

Kenny Todd was nominated by his peers for his excellent attitude. We are so fortunate that Kenny is a part of SMC.

MEDICAL STAFF RECRUITMENT UPDATE

In April, SMC welcomed Bryon Ward, CRNA to our Anesthesia group and Tracey Odgen APRN to Blackwell Primary Care. Ashley Tucker, APRN will join Pipeline UC in June and Jordan Stivers, MD will join OrthoOklahoma in August.

CONSTRUCTION UPDATE

Webber update the members on the many construction projects underway.

VIZIENT OKLAHOMA/ARKANSAS UPDATE

At the recent meeting, the members talked about redesigning the way healthcare operates by changing the business model. In Arkansas, Alice Walton is working with the community hospital, Washington Regional Hospital to develop a new model with a focus on enhancing wellness.

LEGISLATIVE UPDATE

Webber shared an update on the topics discussed at the American Hospital Association annual meeting last month as well as an update on Bills passing through State legislature.

Webber shared patient compliments and area announcements.

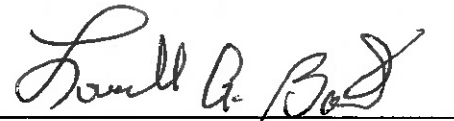
OTHER BUSINESS

Prior to the meeting, Board members reviewed the following Medical Staff meeting minutes:

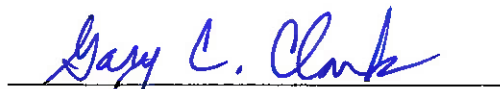
<i>Stillwater Medical Perry:</i>	<i>Medical Staff Minutes</i>	<i>4/19/2022</i>
<i>Stillwater Medical Blackwell:</i>	<i>Medical Executive Committee</i>	<i>4/20/2022</i>
	<i>Infection Control/Emp Health</i>	<i>5/3/2022</i>
	<i>Patient Safety Quality Meeting</i>	<i>5/11/2022</i>
	<i>Radiation Safety Committee</i>	<i>4/27/2022</i>

ADJOURN

There being no further business, Duncan moved that the meeting be adjourned. Clark seconded the motion, and Buchanan, Haney, Duncan, Barto, Green Joyce and Clark voted in favor of the motion. The meeting was adjourned at 6:48 p.m.



Chairman of the Board



Secretary of the Board