

**STILLWATER MEDICAL CENTER AUTHORITY  
BOARD OF TRUSTEES  
Regular Meeting, March 26, 2024  
Stillwater Medical Center, West Conference Room  
5:30 p.m.**

**Present:** Dan Duncan, Gary Clark, Lowell Barto, Dr. Todd Green, Mayor Will Joyce and Denise Weaver

**Absent:** Cheryl Wilkinson

**Others:** Denise Webber, Dr. Matthew Payne, Dr. Mark Paden, Alan Lovelace, Steven Taylor, Liz Michael, Kayla Isaacs, Tamie Young, Michal Shaw, Michael Schueler, Doug Blessen, Brian Grace, Butch Koemel (attorney) and Cheryl Marshall (minutes)

---

**CALL TO ORDER**

Chairman, Dan Duncan, called the meeting to order at 5:33 p.m.

**APPROVAL OF MINUTES**

Clark made a motion to approve the February 27, 2024, Board of Trustees minutes, February 21, 2024, Finance Committee minutes, January 24, 2024 and February 19, 2024, Medical Staff Integration Committee minutes and February 13, 2024, Facilities Committee minutes as presented. Barto seconded the motion and Barto, Joyce, Duncan, Weaver, Green and Clark voted in favor of the motion.

**2024 ORGANIZATIONAL SCORECARD REPORT**

CEO Webber shared the star rating in each category and the efforts underway. Overall performance is 3-star.

**APPROVAL OF GAIN SHARING POLICY**

Chairman Duncan shared that the recommendations brought forth last month have been made to the policy. It was reviewed by the members.

Weaver made a motion to approve the Gain Sharing Policy as presented. Clark seconded the motion, and Weaver, Joyce, Duncan, Barto, Clark and Green voted in favor of the motion.

**ACCEPTANCE OF REPORTS FROM OFFICERS**

**FEBRUARY 2024 FINANCIAL REPORT/MARCH FINANCE COMMITTEE REPORT**

Alan Lovelace provided a PowerPoint summary of operations for February 2024. Admissions, including rehab, were 392 below budget of 445, and same as last year of 392. Average Daily Census, including rehab was 54, compared to a budget of 48 and last year of 48.

Surgeries were 462 for the month, above budget of 367 and last year of 392. Surgeries at the Surgery Center West were 505 for the month, below a budget of 555 and last year of 621.

Emergency room visits were 2,848, above last year of 2,244. Outpatient visits, not including ER visits, were 13,896 above last year of 13,003. Clinic Visits were 23,709, compared to a budget of 23,989 and last year of 23,758. Births were 51, in line with last year at 50.

Financial assistance was \$2.1M for the month. Salaries and Wages were at \$11.7M, above last year of \$10.2M. FTE's were 1,518 below last year of 1,532. Benefits were \$2.96M, below last year of \$3.1M.

Operating Income Consolidated is (\$623,000), below last year of \$461,000. Operating Income for the Hospitals is \$492,000, below last year of \$1.2M. Operating Income for Stillwater Medical is \$465,000, below last year of \$1.7M. Operating Income for Stillwater Medical Perry is \$8,000, above last year of (\$288,000). Operating Income for Stillwater Medical Blackwell is \$19,000, above last year of (\$230,000). Operating Income for the Clinics is (\$1.1M) compared to last year of (\$748,000).

Operating Income for the Hospitals year to date is \$1.8M compared to last year of \$736,000. Operating Income for the Clinics year to date is (\$1.8M) compared to last year of (\$2.0M). Operating Margin for the Hospitals is 4.72% compared to last year of 1.98%. Operating Margin for the Clinics is -10.5% compared to last year -12.1%.

YTD Operating Margin Consolidated is 0.02%, compared to a budget of 2.16% and last year of -5.44%. YTD Non-Operating Revenue is \$404,000, below last year at \$3.4M. YTD Net Income Consolidated is \$417,000, below budget of \$1.5M and above last year of \$714,000.

The BancFirst investment account decreased to \$98.3M and year to date is .42%, as \$3M was moved to the Operating Account. The Arvest investment account increased to \$9.5M and year to date is .91%. The Commerce investment account increased to \$15.6M and year to date is 2.33%. Consolidated Investments for February is \$123.4M.

Days in Accounts Receivable is 35 days. Days Cash on Hand is 142 days. Cash on hand is \$128.1M compared to \$139M at year end 2023.

A YTD Operating Income Summary vs Budget and Investment Bank Performance was provided.

Lovelace shared that the Finance Committee reviewed the financials and summary of clinic operations. Commerce presented SMC's investment portfolio update. The members also discussed and recommended the Board approve the endoscopy equipment, data center equipment, parking lot and phone system.

Weaver made a motion to accept the February 2024 Financial Report and March Finance Committee Report. Joyce seconded the motion, and Joyce, Clark, Weaver, Duncan, Barto and Green voted in favor of the motion.

### **MARCH FACILITIES COMMITTEE REPORT**

Steven Taylor shared the Facilities Committee report. He noted that the new ICU space is projected to be complete in June. The roof project is also nearing completion.

Clark made a motion to accept the Facilities Report. Green seconded the motion, and Green, Barto, Duncan, Weaver, Clark and Joyce voted in favor of the motion.

### **APPROVAL OF PURCHASE OF ENDOSCOPIC SINUS SURGERY EQUIPMENT**

Doug Blessen shared that additional endoscopic sinus surgery equipment would allow additional availability at the Surgery Center for sinus surgery. This will allow patients to have the surgery much timelier as patients are usually booked out several weeks. Three bids were received (2 units), Medtronic, \$320,000; Stryker, \$261,746.60; and Acclarent, \$278,000. Medtronic is preferred by the providers, chosen as best and is the bid of choice.

Barto made a motion to approve the purchase of Medtronic Endoscopic Sinus Surgery Equipment as best bid in the amount of \$320,000. Joyce seconded the motion and Duncan, Barto, Joyce, Clark, Weaver and Green voted in favor of the motion.

### **APPROVAL OF PURCHASE OF DATA CENTER EQUIPMENT**

Brian Grace shared information on the purchase of HPE Aruba Data Center networking equipment in the amount of \$785,425.40, which includes 5 years maintenance and support. This item was not bid as it is on State contract. The current equipment is at end of life, and this will allow SMC to be up to date with current technology for all hospital systems.

Weaver made a motion to approve the purchase of the HPE Aruba Data Center equipment. Clark seconded the motion and Joyce, Clark, Duncan, Weaver, Green and Barto voted in favor of the motion.

### **APPROVAL OF CONSTRUCTION OF PARKING LOT**

Denise Webber asked that this item be tabled.

Barto made a motion to table the construction of the parking lot. Joyce seconded the motion and Green, Weaver, Joyce, Barto, Clark and Duncan voted in favor of the motion.

### **CONSENT AGENDA**

Dr. Matthew Payne updated the Board members on all Consent Agenda items for the Stillwater Medical Center Health System and Stillwater Medical Center. All actions listed on the consent agenda were approved through our Medical Staff Committees.

Dr. Payne shared recommended changes to the levels in the MED Potassium Chloride Potassium Phosphate Magnesium Sulfate for Infusion policy. It was also noted that some names listed under Credentialing Actions were approved at last month's meeting and were not necessary to include this month.

Barto moved the Board approve the Consent Agenda for Stillwater Medical Health System and Stillwater Medical Center with the recommended changes as stated above. Clark seconded the motion and Joyce, Green, Weaver, Barto, Duncan, Clark voted in favor of the motion.

Steven Taylor updated the Board members on all Consent Agenda items for Stillwater Medical Perry and Stillwater Medical Blackwell. All other actions listed on the consent agenda, including credentialing actions, were approved through our Medical Staff Committees.

Barto moved the Board approve the Consent Agenda for Stillwater Medical Perry and Stillwater Medical Blackwell. Joyce seconded the motion and Clark, Joyce, Green, Weaver, Barto and Duncan voted in favor of the motion.

### **CEO REPORT**

CEO, Denise Webber shared an update on the Medicaid Program. United Healthcare filed a motion for a temporary injunction asking the court to stop implementation of the SoonerSelect Program on April 1, 2024. This injunction would hold up the distribution of payments to hospitals and could greatly affect the financial stability of the hospitals in Oklahoma.

Webber also shared the following report with the members:

### **HEALTHGRADES OUTSTANDING PATIENT EXPERIENCE AWARD – 11 YEARS IN A ROW (2014-2024)!**

We are excited to receive the HealthGrades Outstanding Patient Experience Award. Stillwater Medical performed at the top in the nation for overall patient experience based on nine measures related to doctor and nurse communication, hospital cleanliness and noise levels, and medication and

post-discharge care instructions! We are so proud of all the efforts our team has made to continue to ensure our patients receive the best possible care.

### **CELEBRATING THE DREAM TEAM!**

To honor our team being named a World's Best Hospital by Newsweek for the 4th year in a row a celebration was held and over 600 team members were in attendance.

### **WOMEN OF WELLNESS ANNUAL BRUNCH**

Dr. Sara Metcalf inspired a room of over 250 women during the 2024 Women of Wellness brunch, Rise & Shine. Carrie Webber then engaged the crowd through motivation, laughter and music. It was a great event!

### **MEDICINE DAY AT THE CAPITOL**

Physicians from Stillwater Medical met with state legislators in Oklahoma City for "Medicine Day" at the capitol. The annual event is an opportunity to influence proposed laws that impact health care across the state.

### **HURON CLINICAL EXCELLENCE CONFERENCE**

Six of our newer leaders accompanied by Liz Michael attended a "Clinician Excellence" Conference hosted by Huron, which is our partner for improving patient and employee engagement.

### **\$2.5M ONCUE NICU FULLY FUNDED BY DONOR GIFTS!**

We are so excited and appreciative that the OnCue Neonatal Intensive Care Unit (NICU) is now FULLY FUNDED by donor gifts.

### **BRUNCH AT HATCH - 10% OF PROCEEDS SUPPORTS STILLWATER MEDICAL**

On March 28 from 6 AM – 1 PM, 10% of all proceeds at Hatch will be donated back to Stillwater Medical.

### **MEDICAL STAFF UPDATE**

We are excited to have our third class of residents start on July 1<sup>st</sup>: McKayla Muse, Whitney Frick, Austin Henley, Doaa Tameemi, and Matthew Arnold.

### **OCCUPATIONAL THERAPY AVAILABLE AT TOTAL HEALTH**

Beginning 4/10/24 Total Health will once again have Occupational Therapy services. Total Health will be providing the full continuum of outpatient therapy services for patients in Stillwater and surrounding areas.

### **INDUSTRY UPDATE**

Webber shared an industry update as well as patient compliments and area announcements.

### **NEW BUSINESS**

None

**OTHER BUSINESS**

Prior to the meeting, Board members reviewed the following Medical Staff meeting minutes:

<i>Stillwater Medical Center:</i>	<i>General Medical Staff</i>	<i>March 13, 2024</i>
	<i>Surgery Anesthesia Section</i>	<i>March 14, 2024</i>
	<i>QAPI</i>	<i>February 20, 2024</i>
	<i>OB/PEDS Section</i>	<i>March 7, 2024</i>
	<i>Medical Executive Committee</i>	<i>March 14, 2024</i>
	<i>e-MRC Committee</i>	<i>February 23, 2024</i>
	<i>OB/Ped</i>	<i>March 7, 2024</i>
	<i>Credentials Committee</i>	<i>March 11, 2024</i>
	<i>e-MRC Committee</i>	<i>February 23, 2024</i>
	<i>Peer Review Committee</i>	<i>March 5, 2024</i>

**NEW BUSINESS**

None.

**ADJOURN**

There being no further business, Barto moved that the meeting be adjourned. Green seconded the motion, and Green, Duncan, Weaver, Barto, Joyce and Clark voted in favor of the motion. The meeting was adjourned at 6:27 p.m.



Chairman of the Board



Secretary of the Board